LEQVIO® Specialty Pharmacy Portal Guide

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Program Overview

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Through the LEQVIO Co-pay Program, eligible patients with commercial insurance may pay as little as $0.

- **Co-pay Eligibility***
  - Commercially insured patients only
  - Patients over 12 years of age
  - Residents of the United States or Puerto Rico
  - Excluded from this offer: Cash-paying patients, patients covered by any state or federal health program, including but not limited to Medicare, Medicaid, Medicaid Advantage, Medigap, VA, DoD, or TRICARE, as well as patients' insurance where product is not covered
  - Additional limitations may apply. See full terms and conditions below

*__Limitations apply__. Valid only for those with commercial insurance. The Program may include the Co-pay Card, Payment Card (if applicable), and Rebate. Per-treatment maximums and an annual benefit cap apply. For patients covered under the medical benefit, rebate for out-of-pocket costs will be assigned directly to provider, unless patient requests direct reimbursement. Patient is responsible for any costs once limit is reached in a calendar year. Program not valid (i) under Medicare, Medicaid, TRICARE, VA, DoD, or any other federal or state health care program, (ii) where patient is not using insurance coverage at all, (iii) where the patient's insurance plan reimburses for the entire cost of the drug, or (iv) where product is not covered by patient's insurance. The value of this program is exclusively for the benefit of patients and is intended to be credited towards patient out-of-pocket obligations and maximums, including applicable co-payments, coinsurance, and deductibles. Program is not valid where prohibited by law. Patient may not seek reimbursement for the value received from this program from other parties, including any health insurance program or plan, flexible spending account, or health care savings account. Patient is responsible for complying with any applicable limitations and requirements of their health plan related to the use of the Program. Valid only in the United States and Puerto Rico. This Program is not health insurance. Program may not be combined with any third-party rebate, coupon, or offer. Proof of purchase may be required. Novartis reserves the right to rescind, revoke, or amend the Program and discontinue support at any time without notice.

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Portal Overview

- This guide describes the steps for a Specialty Pharmacy to provide patients a point-of-service reduction in their out-of-pocket expenses for LEQVIO® administered under either medical or pharmacy benefits.
- Within the LEQVIO Specialty Pharmacy Portal, user will be able to:
  - Enroll a patient and obtain a co-pay card for pharmacy claims adjudication
  - Search for previously established patients
  - Add/edit health care provider, insurance, and patient information on patient profile
  - Submit a medical claim to IQVIA for claims adjudication

Specialty Pharmacies can access the Specialty Pharmacy Portal directly at https://spcopayportal.opushealth.com

Specialty Pharmacy Portal Registration

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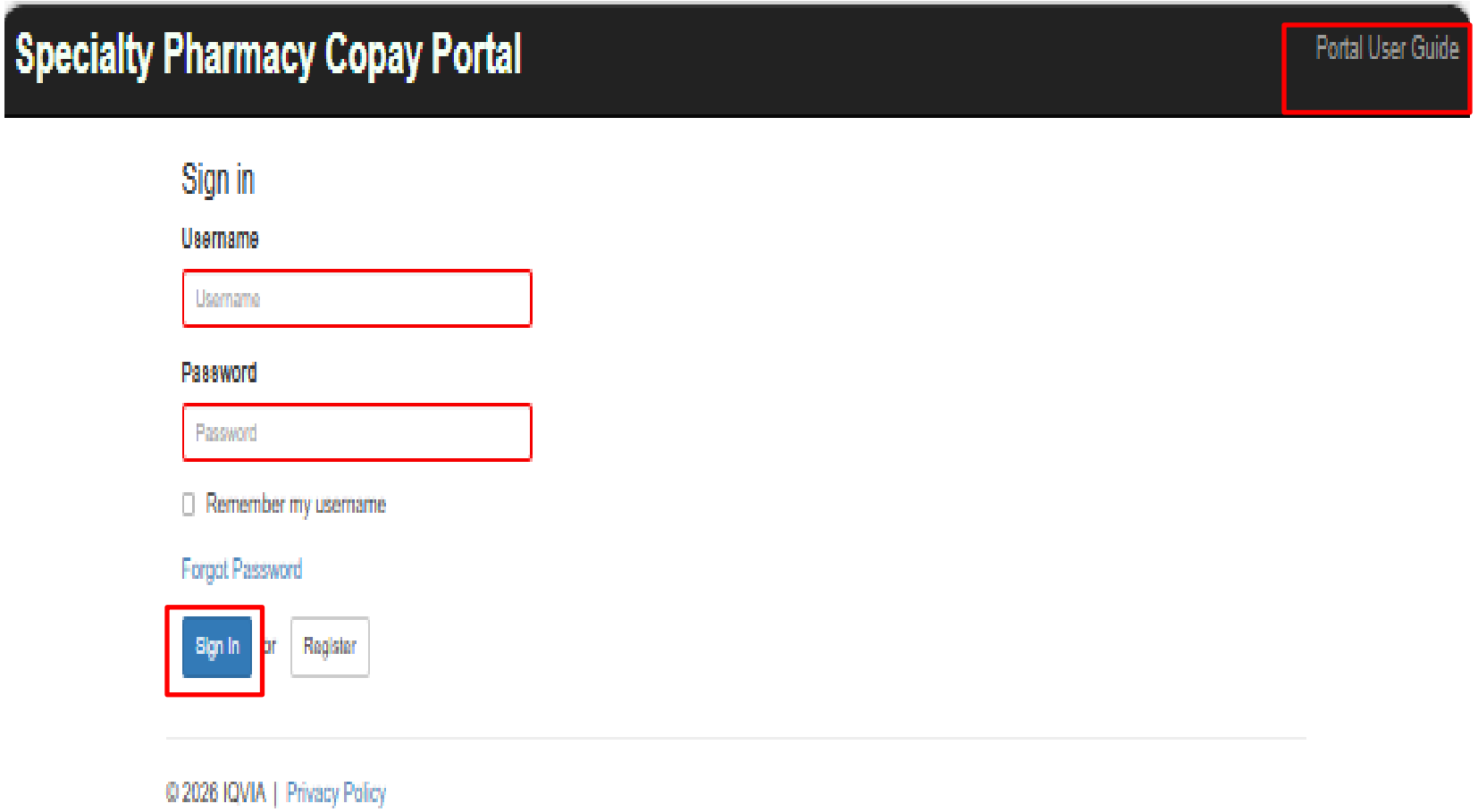
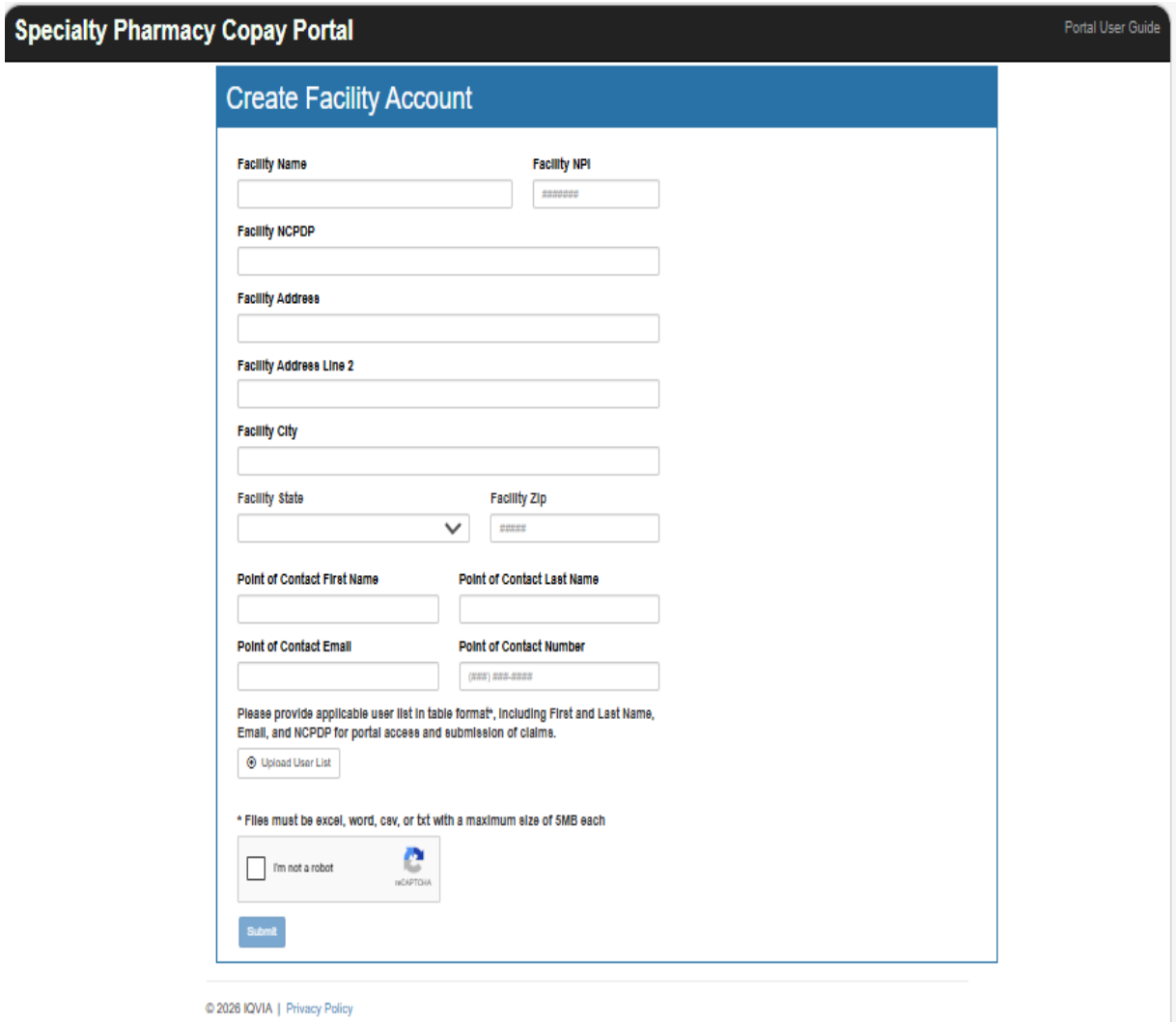
Registration: New Specialty Pharmacy Registration



- Click the "Register" button to begin the registration process
- To access the SP Co-pay Portal User Guide, select “Portal User Guide” in the upper right corner

Registration: New Specialty Pharmacy Registration (cont)



Create Facility Account – each facility must create a facility account using a valid name, address, point of contact, email, and phone number.

Registration will include all information necessary to begin processing claims as well as institute users.

- Facility Name
- NPI
- NCPDP (only optional field)
- Address
- City, State, and ZIP
- Point of Contact Information
- Uploaded Requested User List

User List: Each facility should attach the user list. This list should contain all the users that need access to the portal.

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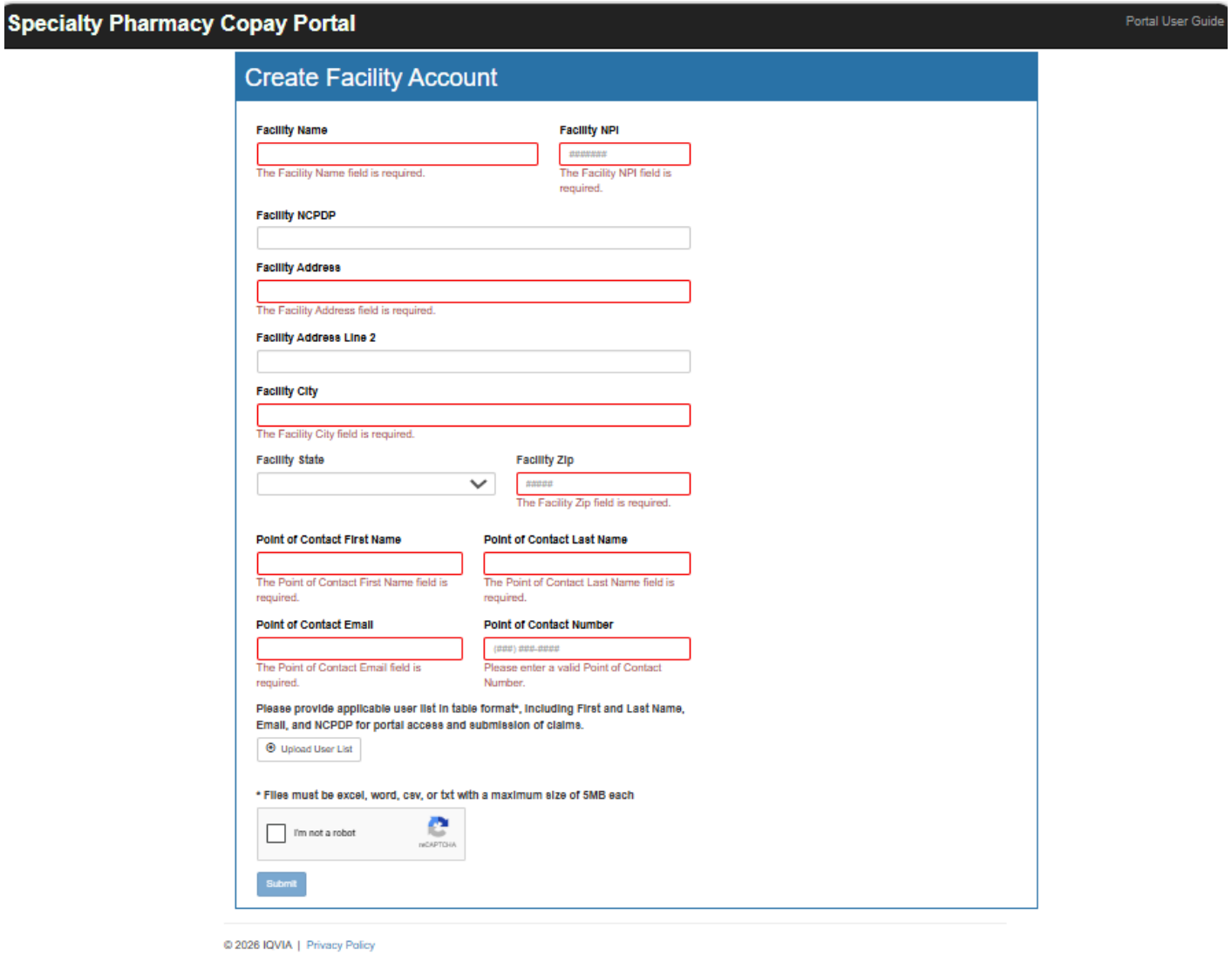
Registration: New Specialty Pharmacy Registration (cont)



- Create Facility Account – all fields, except NCPDP, are required to be filled before submission can proceed
- Error messages will appear if one/all fields are not completed correctly

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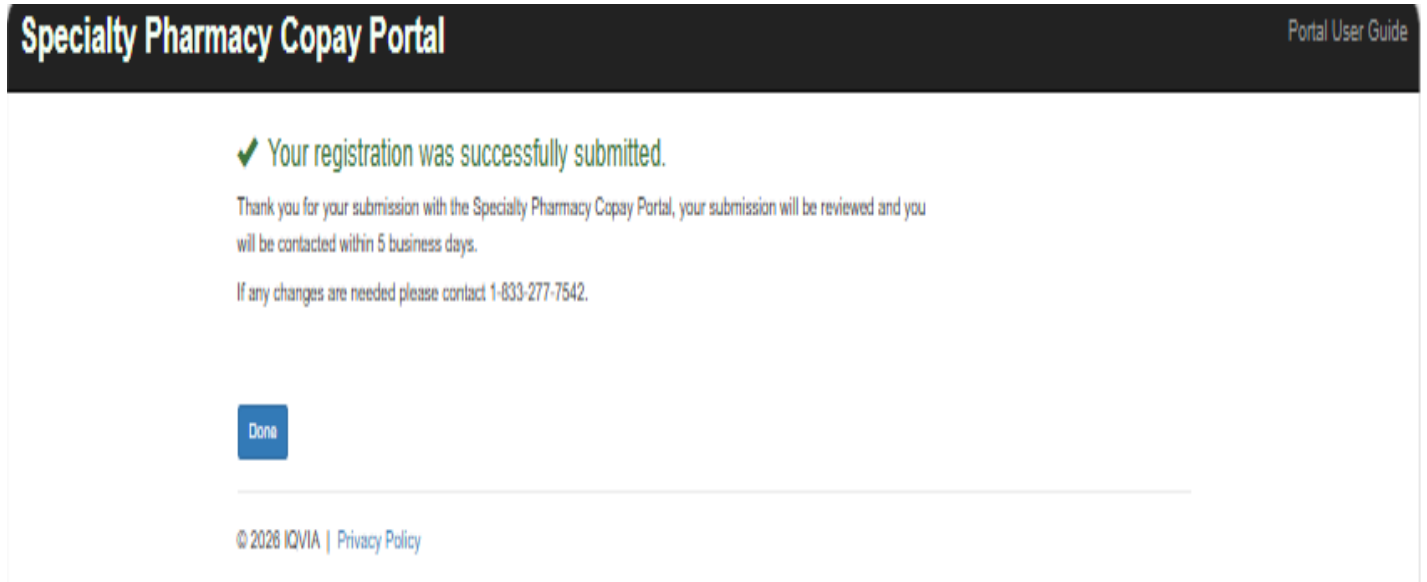
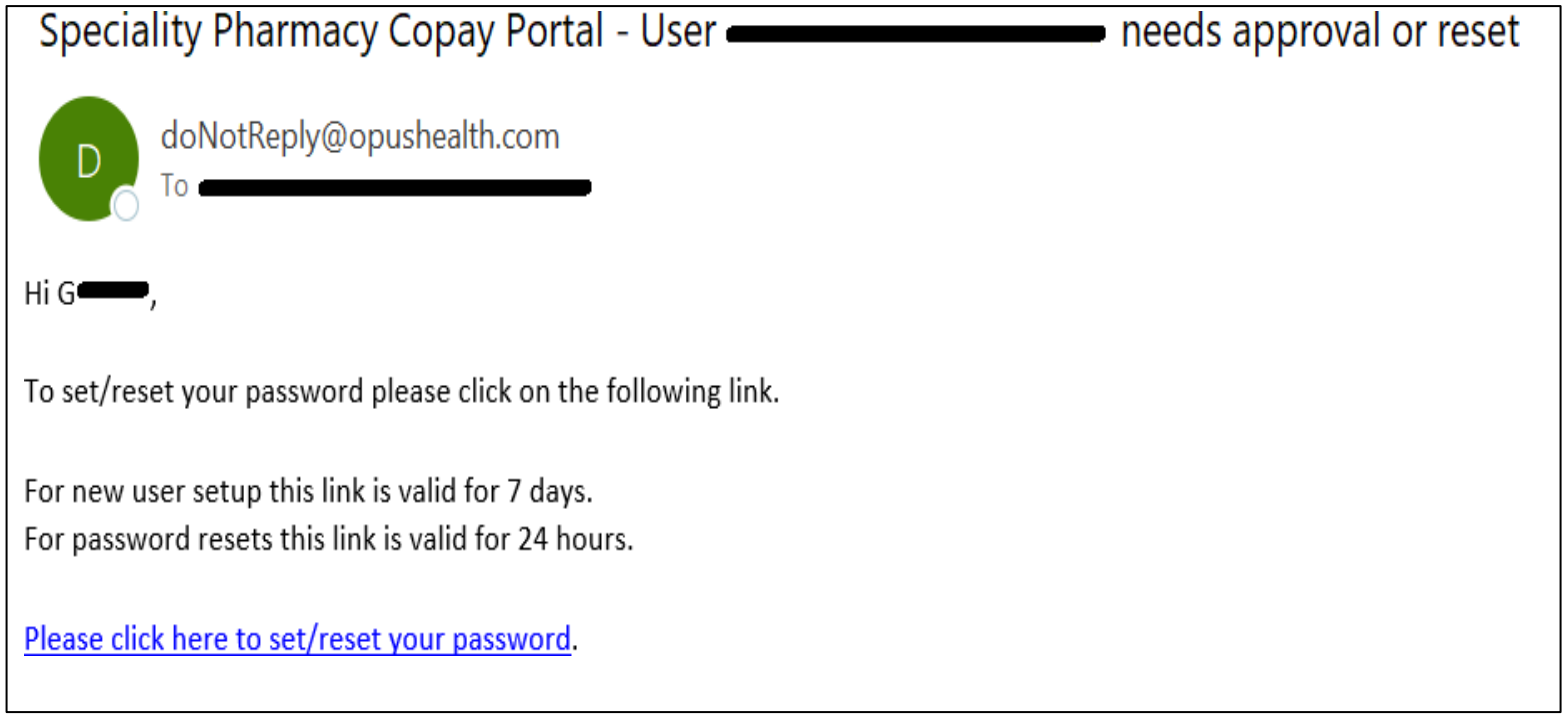
Registration: New Specialty Pharmacy Registration (cont)



- Upon successful completion of fields, Specialty Pharmacy user will select “Submit” and be redirected to a confirmation page
- The Specialty Pharmacy will be evaluated based on validity and contracting with IQVIA. If they need contracting with IQVIA or further information, IQVIA Program Support will directly reach out to the Specialty Pharmacy

Registration: Registration Validation



Speciality Pharmacy Copay Portal - User [redacted] needs approval or reset

D doNotReply@opushealth.com
To [redacted]

Hi G[redacted],

To set/reset your password please click on the following link.

For new user setup this link is valid for 7 days.
For password resets this link is valid for 24 hours.

Please click here to set/reset your password.

- Once a Specialty Pharmacy is validated, they will receive a notification email

Login Instructions

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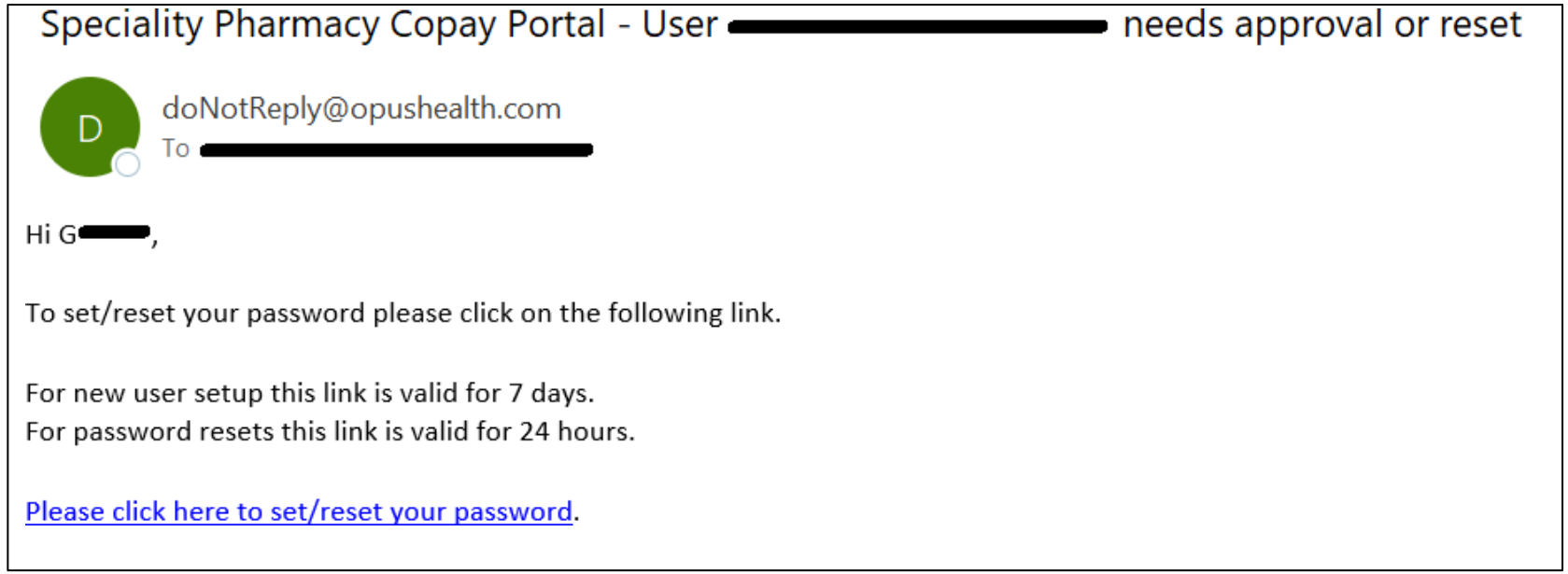
New User Setup



Speciality Pharmacy Copay Portal - User [redacted] needs approval or reset

D doNotReply@opushealth.com
To [redacted]

Hi G[redacted],

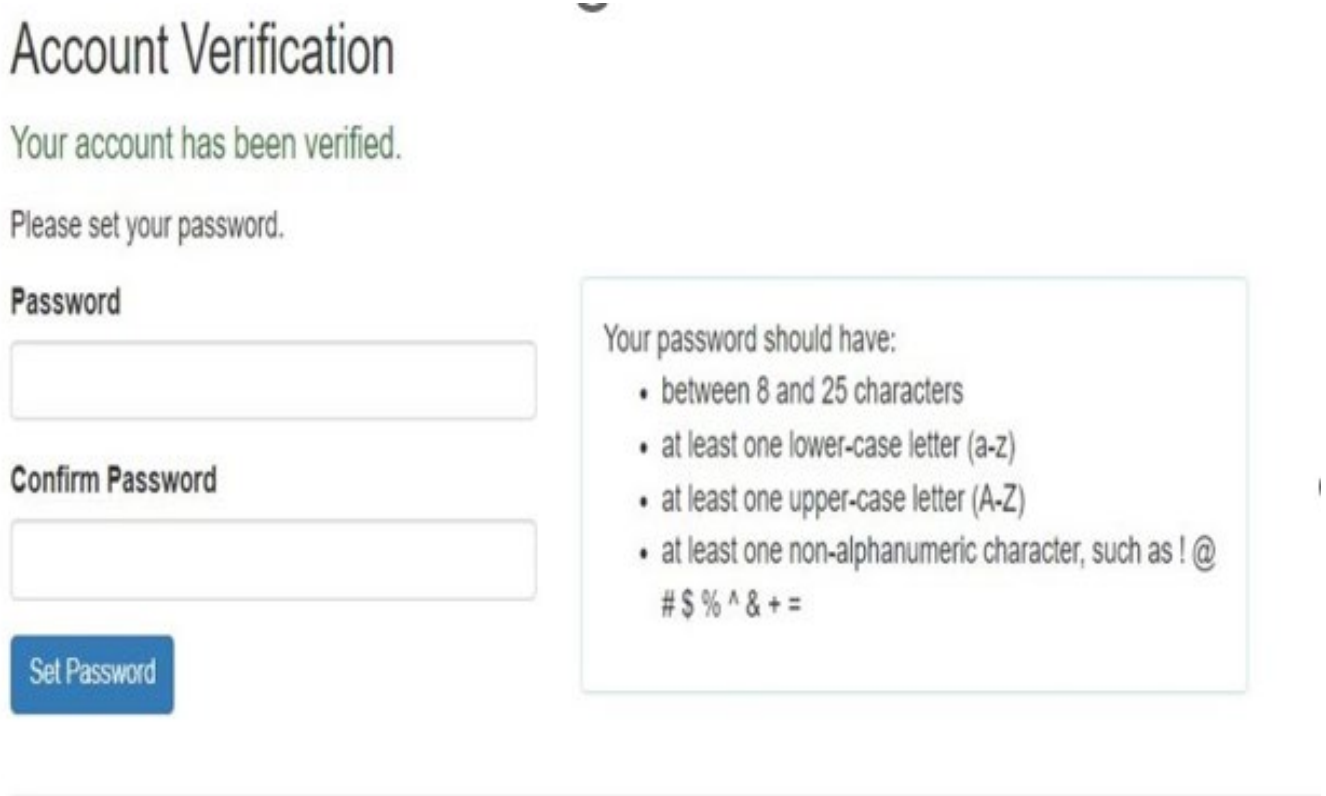
To set/reset your password please click on the following link.

For new user setup this link is valid for 7 days.
For password resets this link is valid for 24 hours.

Please click here to set/reset your password.

- Username will be based on each requested user's email address
- Initial password will be triggered upon creation of the account by IQVIA
- "Forgot password" functionality can be utilized to change password

New User Setup (cont)



- Hyperlink will redirect new user to password setup screen

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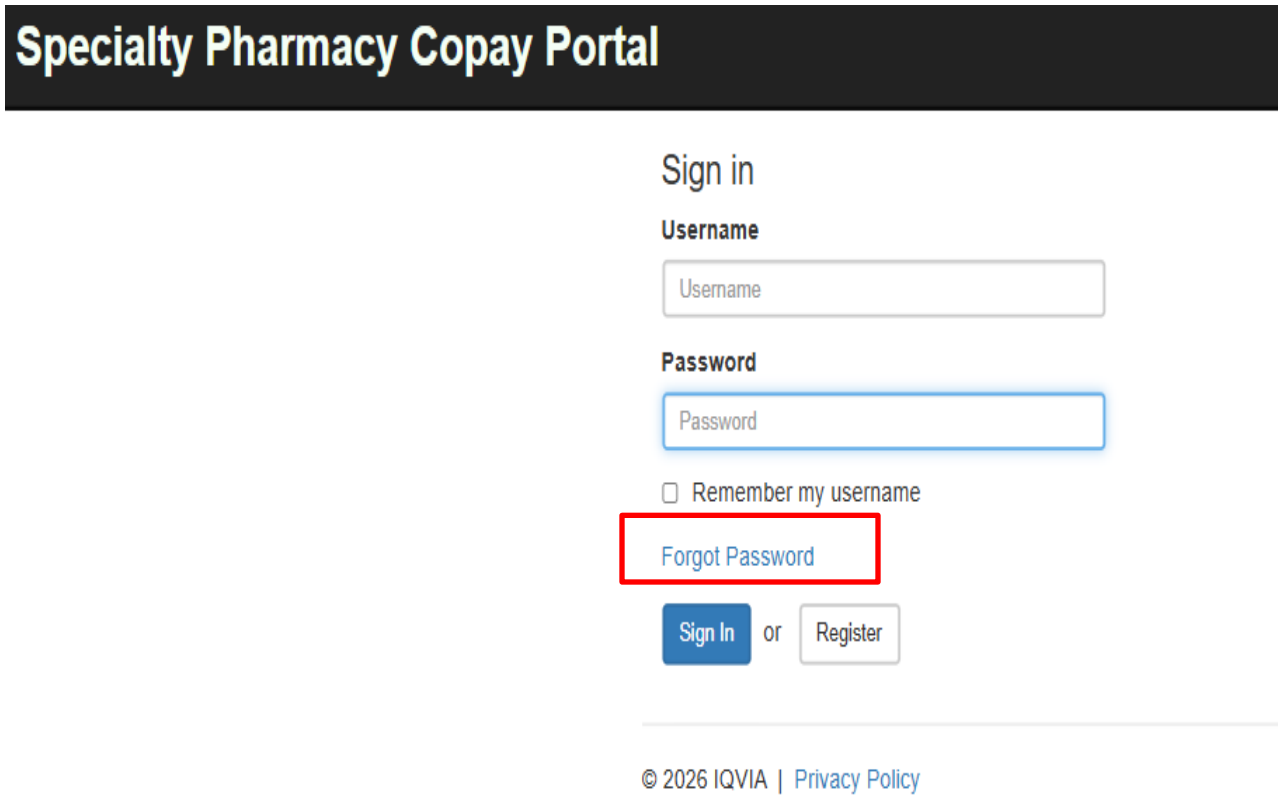
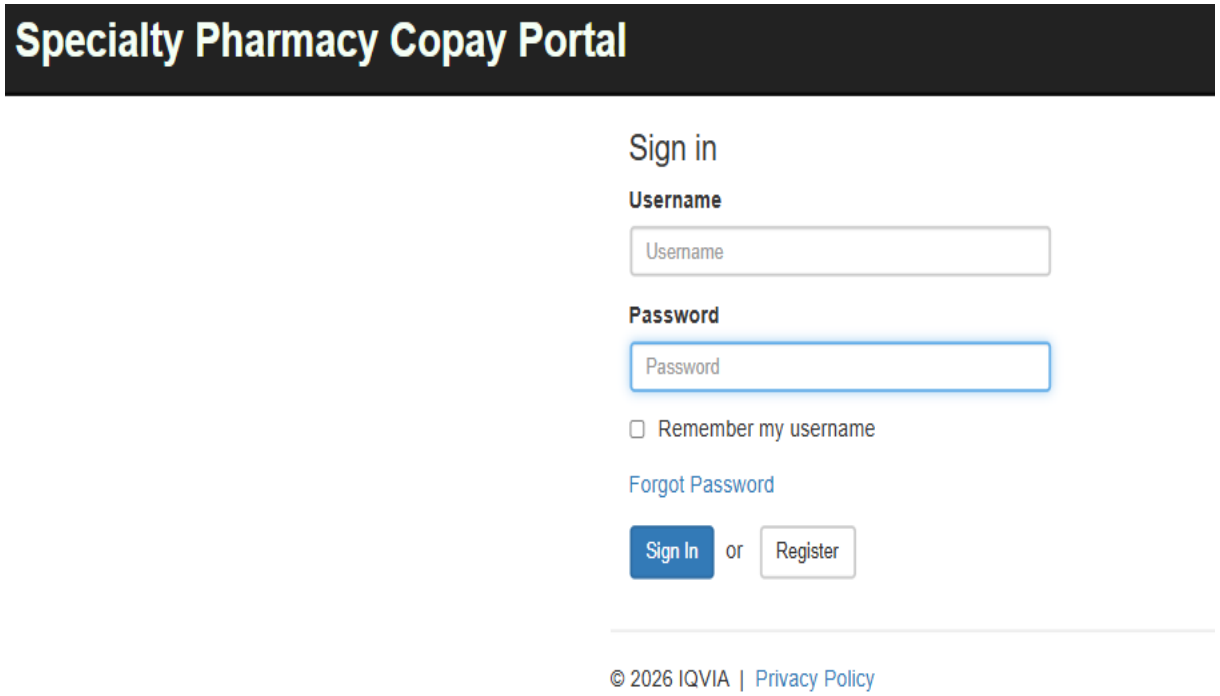
Login Instructions – Reset Password



"Forgot Password" will allow users to reset their passwords

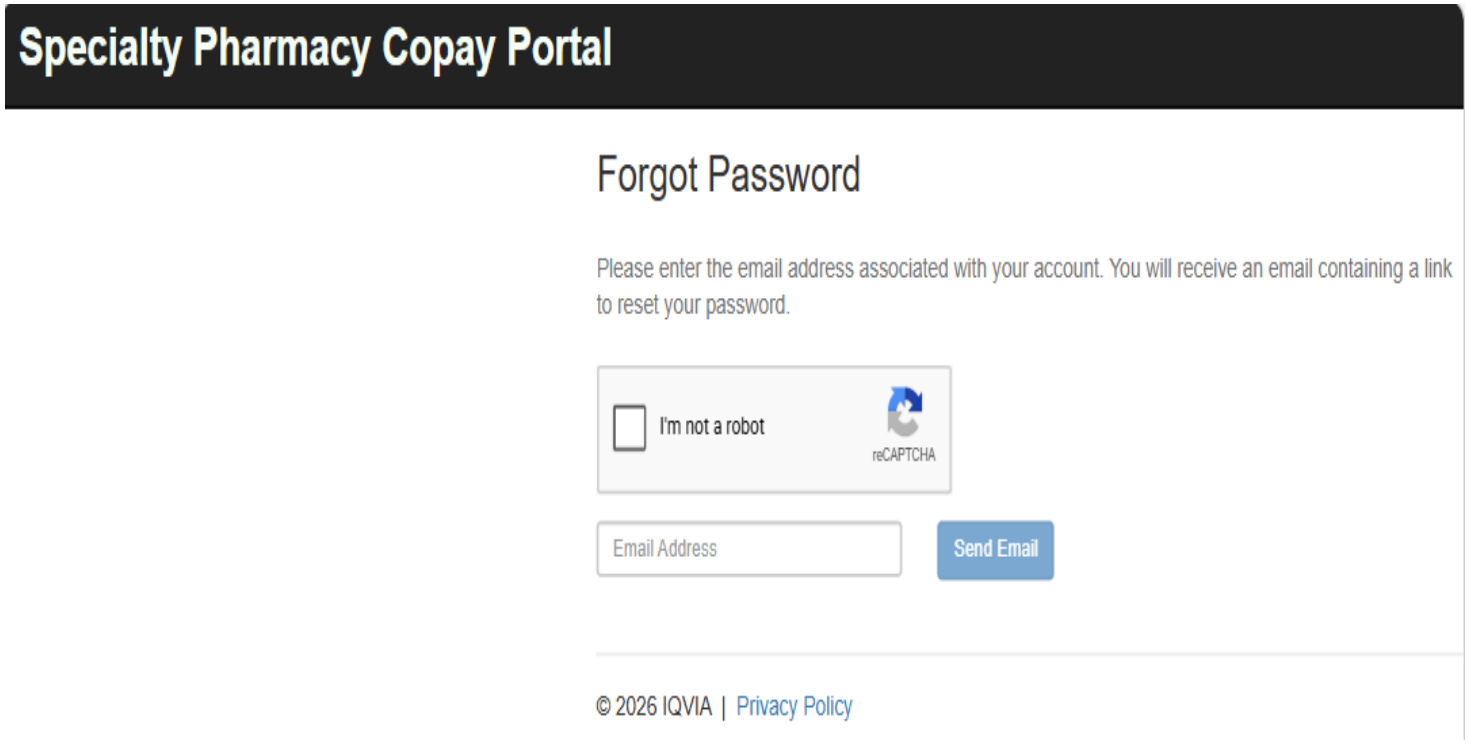
- Go to portal at https://spcopayportal.opushealth.com
- Click on "Forgot Password" link

Login Instructions – Login Homepage



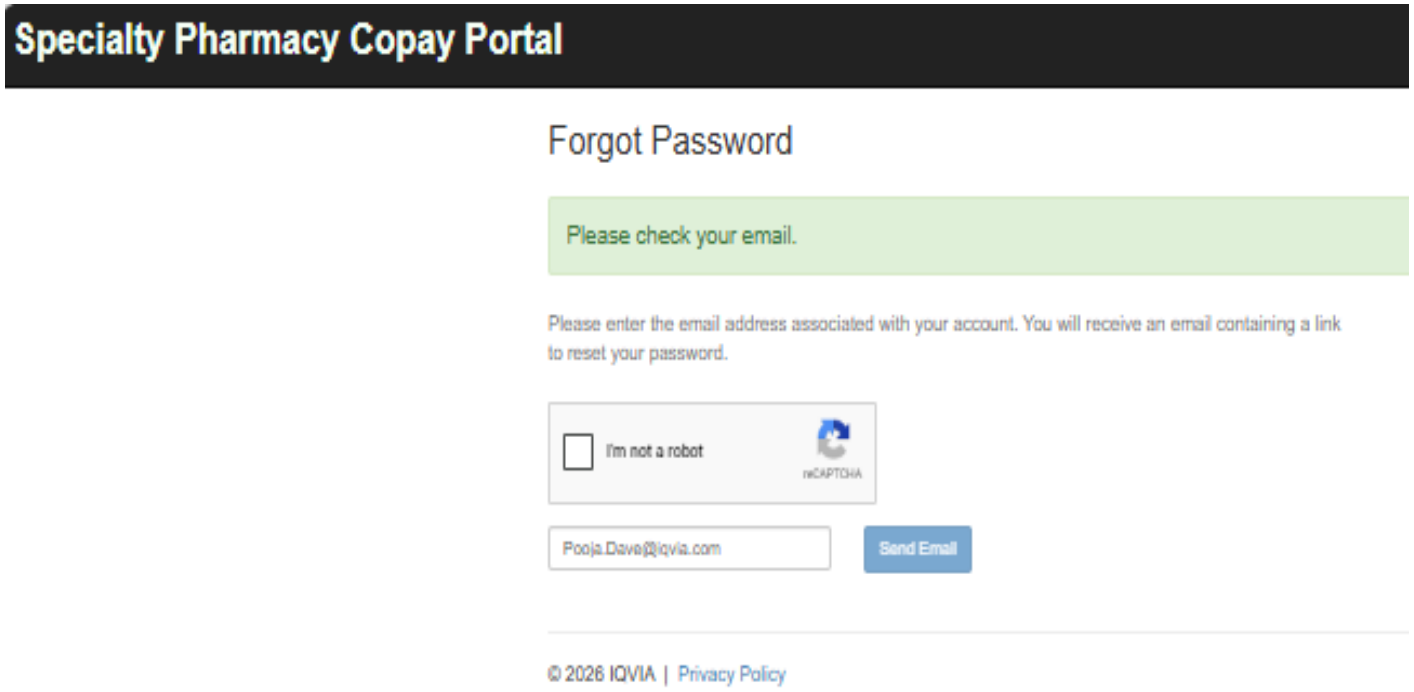
- Each Specialty Pharmacy user will log in under their own credentials
- Enter username and password, then click “Sign In”

Login Instructions – Reset Password (cont)



- Enter email address associated with portal
- Click “Send Email”

Login Instructions – Reset Password (cont)



- If the “Please check your email” message is displayed or you do not receive an email from IQVIA, please confirm that the email address you entered was correct

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Login Instructions – Reset Password (cont)

Speciality Pharmacy Copay Portal - User [redacted] needs approval or reset

D doNotReply@opushealth.com
To [redacted]

Hi G[redacted],

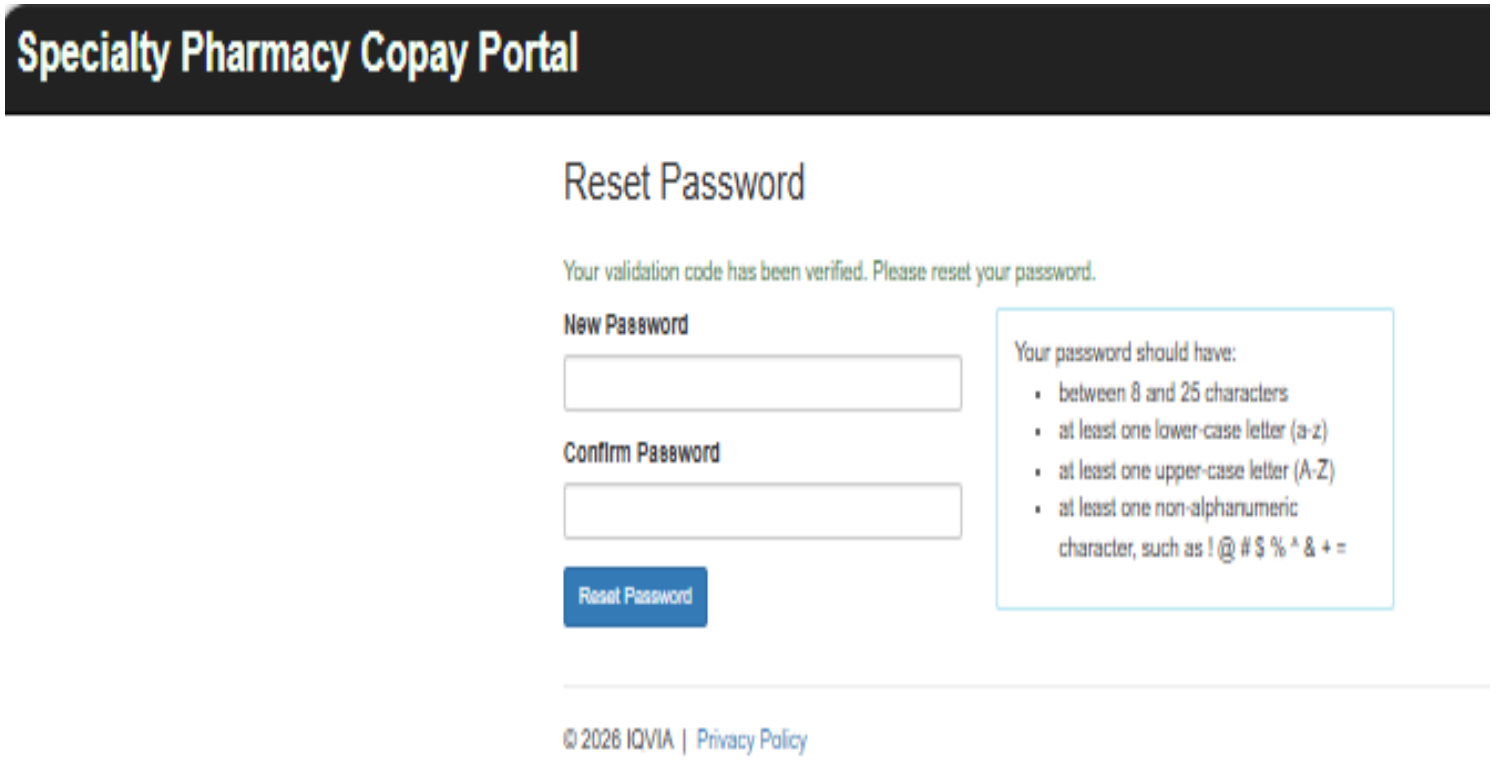
To set/reset your password please click on the following link.

For new user setup this link is valid for 7 days.
For password resets this link is valid for 24 hours.

Please click here to set/reset your password.

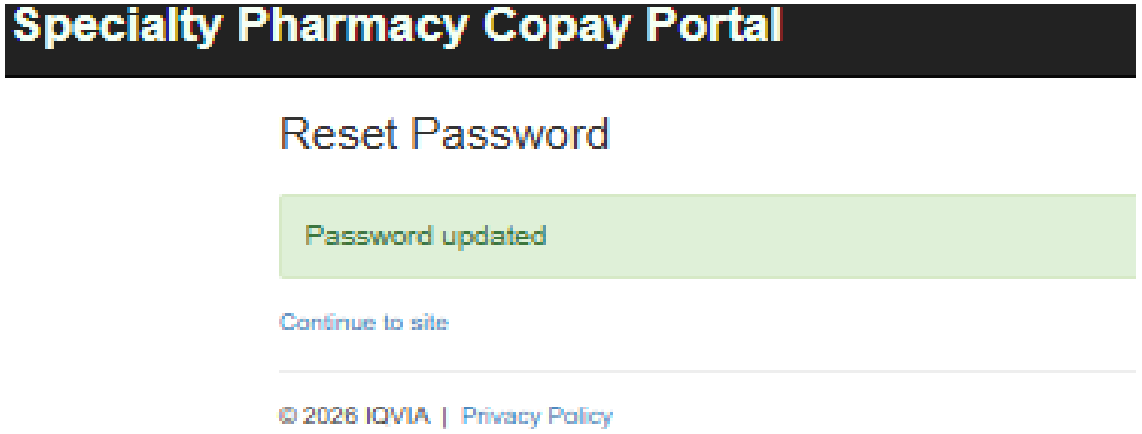
- An email from doNotReply@opushealth.com that contains a link to reset password will be triggered
- Click on link to set/reset password

Login Instructions – Reset Password (cont)



- User will be redirected to the Reset Password screen

Login Instructions – Reset Password (cont)



- Click “Continue to site,” which will bring you to the search screen

Patient Search

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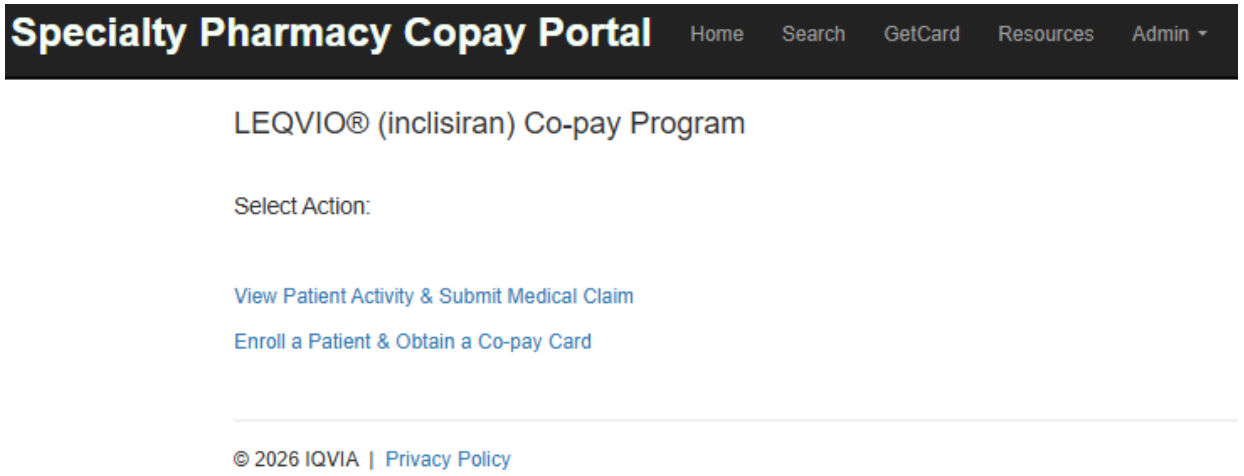
Patient Search – Homepage

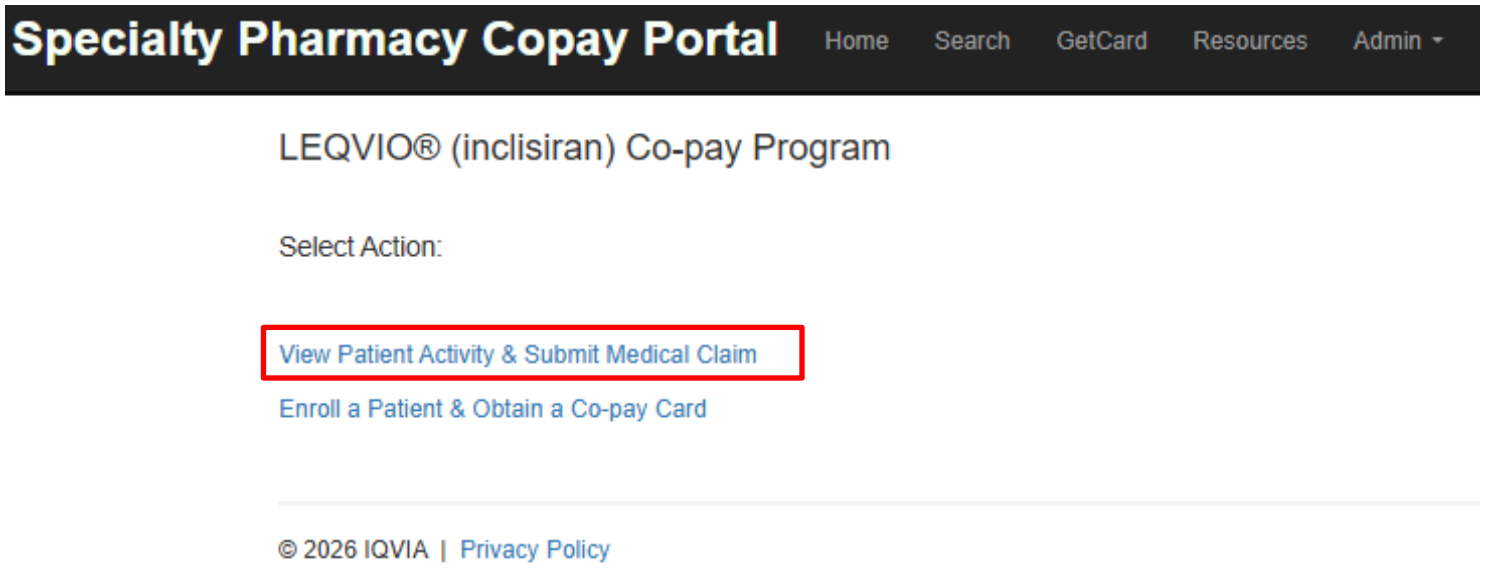


Once the Specialty Pharmacy user logs in, they will have the ability to:

- View Patient Activity & Submit Medical Claim
- Enroll a Patient & Obtain a Co-pay Card

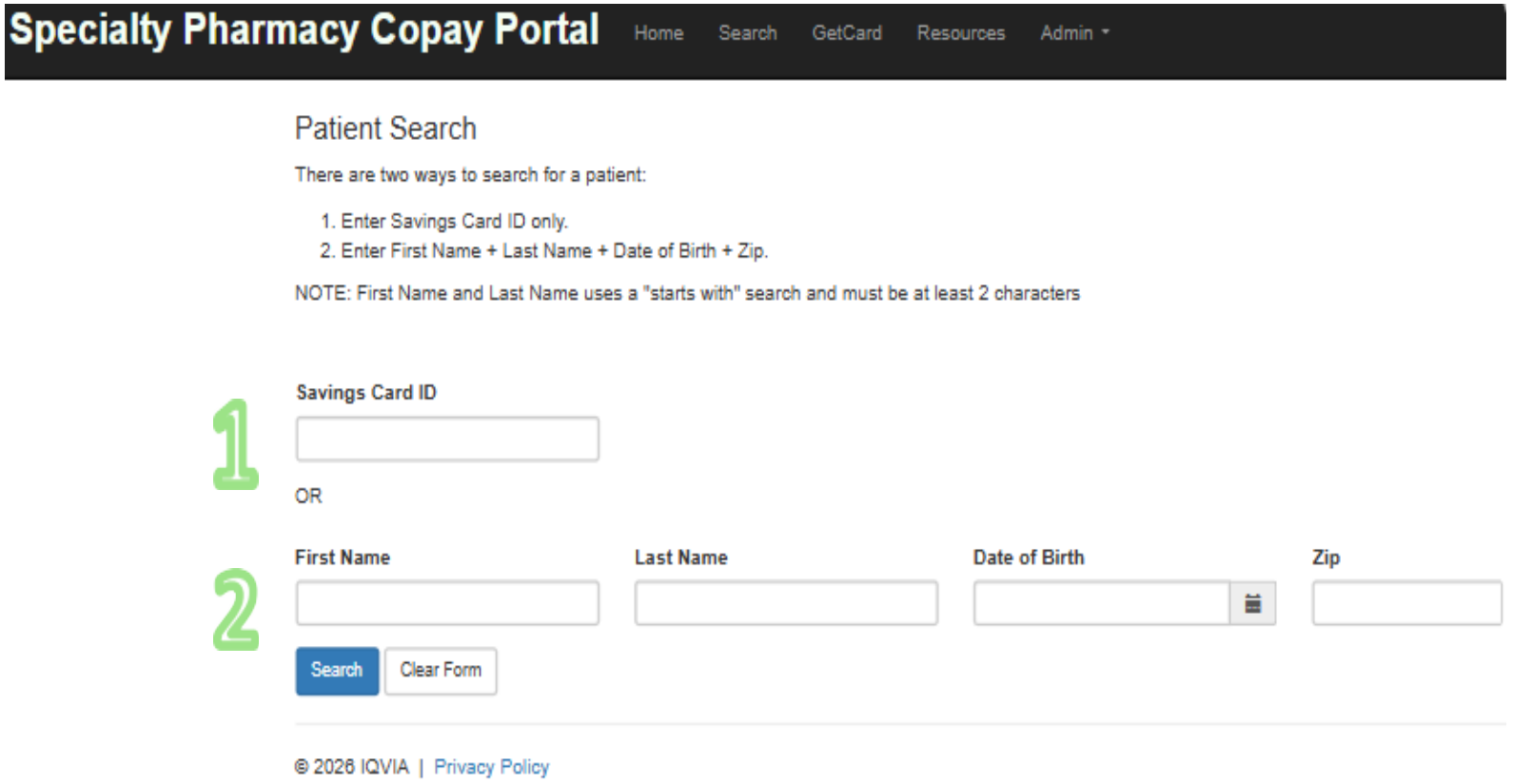
“Enroll a Patient & Obtain a Co-pay Card” selection will be used for all new patients

Patient Search – Homepage (cont)



- If the patient has previously been enrolled in the Specialty Pharmacy Enhanced Portal, the user can select “View Patient Activity & Submit Medical Claim” in order to search for the established patient

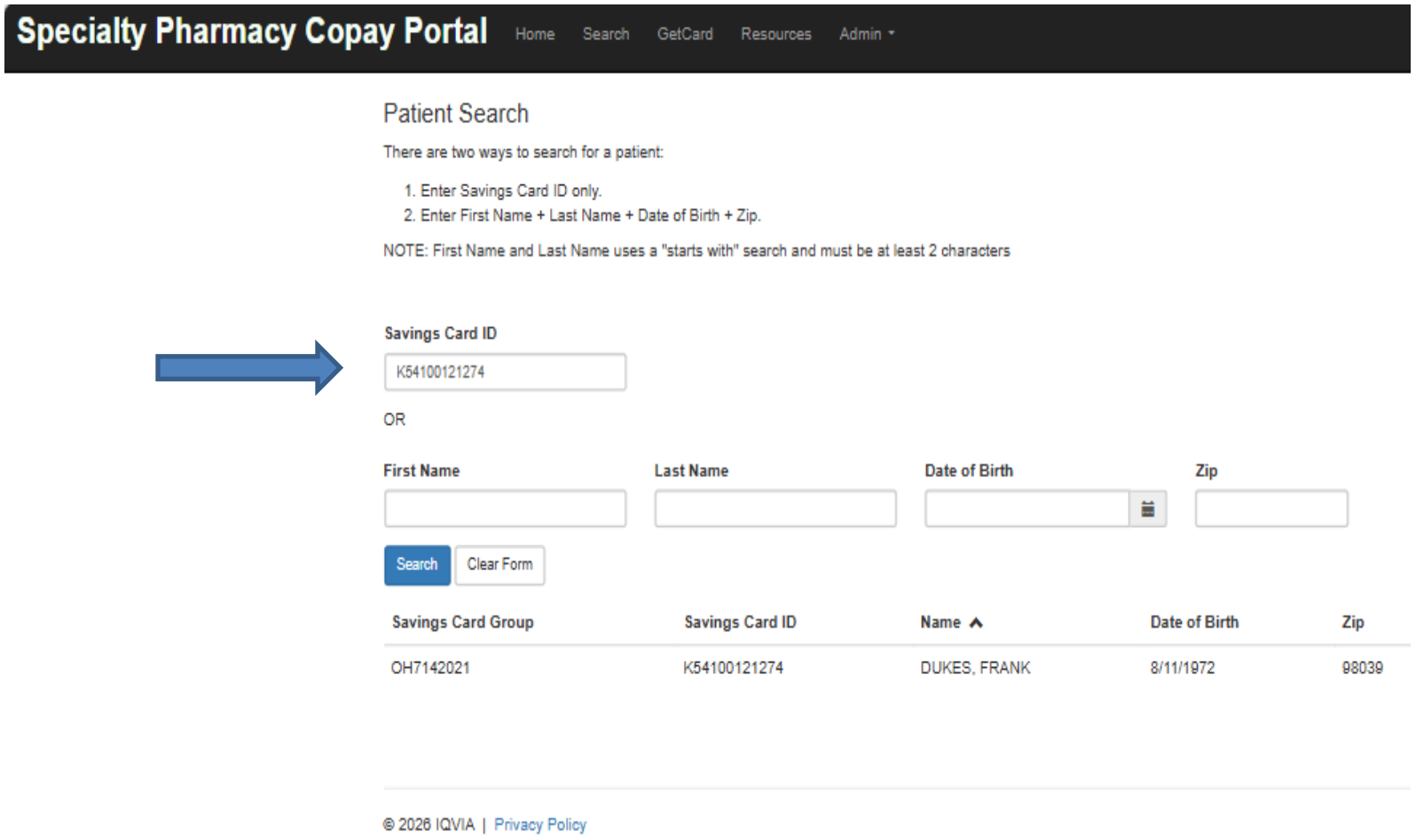
Patient Search



There are 2 ways to search for a patient:

1. Enter the Savings Card ID only
2. Enter First Name, Last Name, Date of Birth, and ZIP code

Patient Search (cont)



- If the Savings Card ID is available, simply enter it in the available field
- Click “Search”

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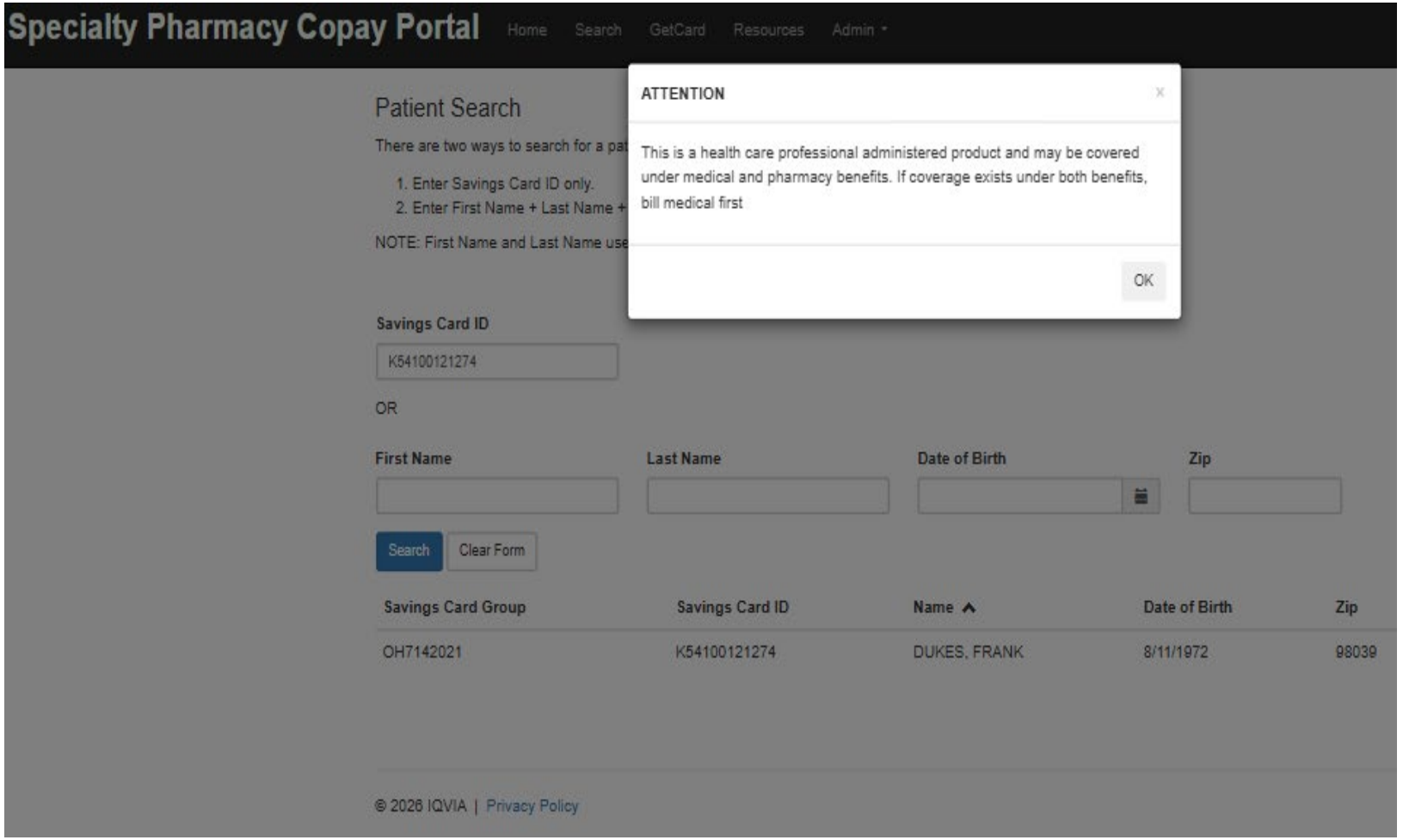
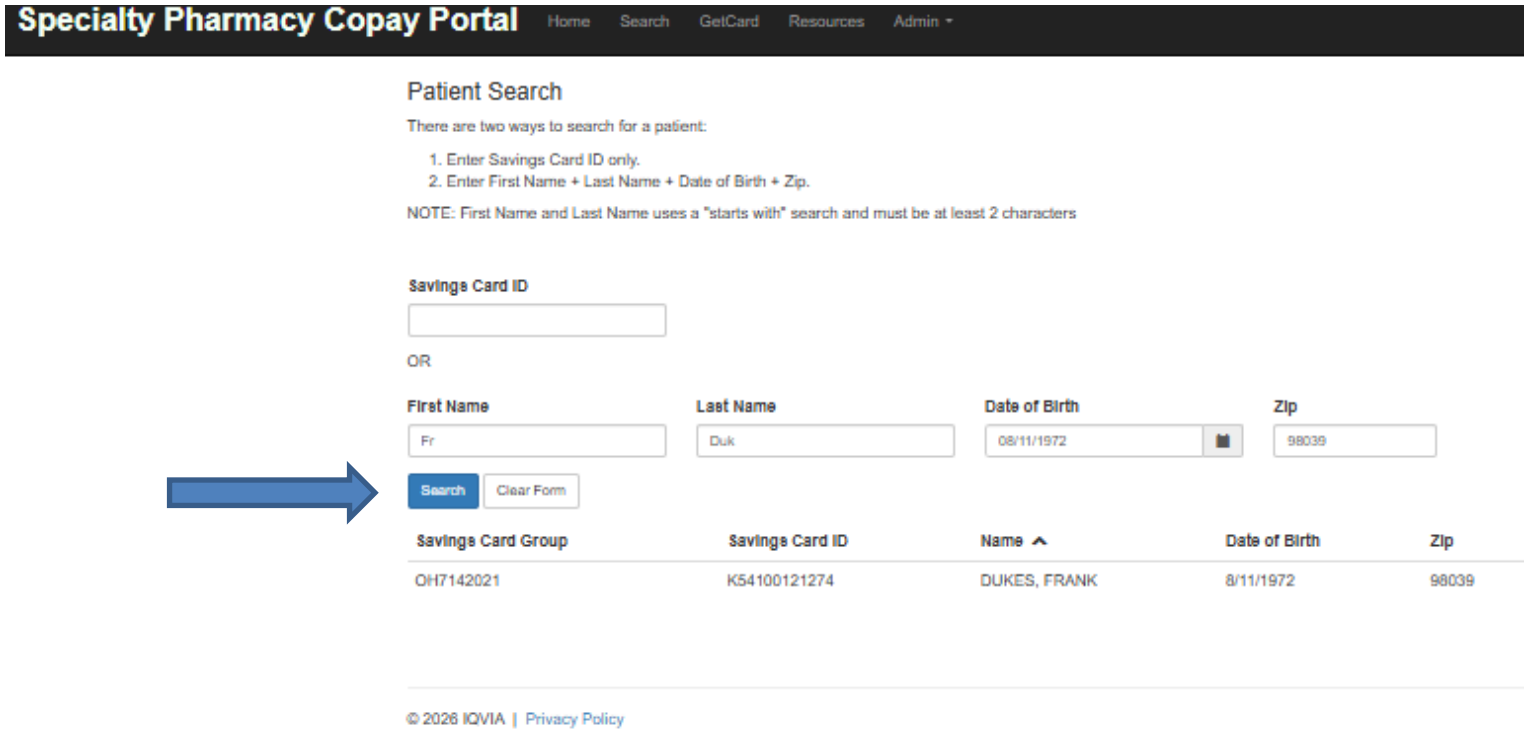
Patient Search (cont)



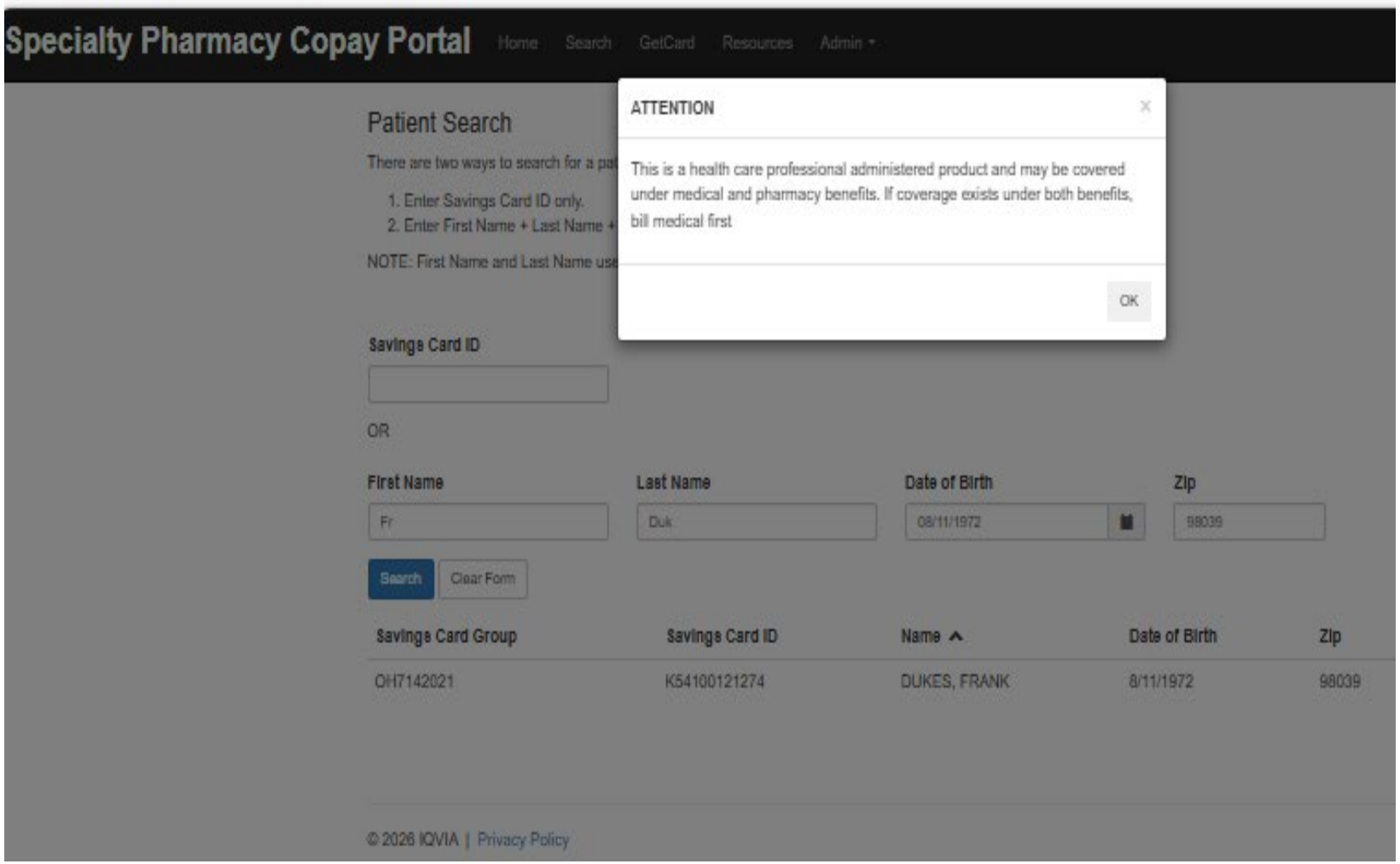
- A pop-up message, which requires the Specialty Pharmacy user to acknowledge before they continue, will be displayed

Patient Search (cont)



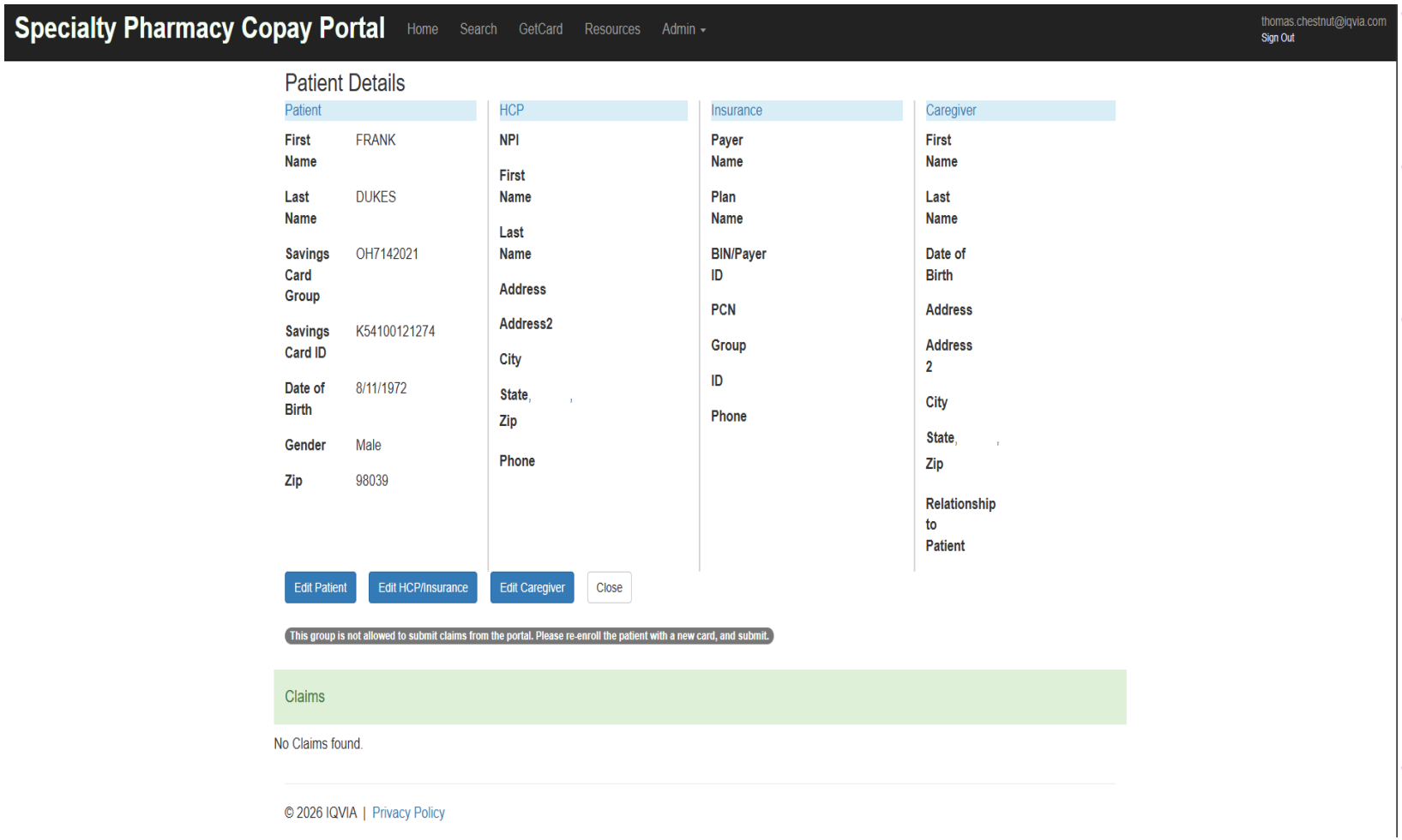
- If the Savings Card ID is NOT available, enter at least 2 letters of the First Name and Last Name, as well as Date of Birth and ZIP code
- Click “Search”

Patient Search (cont)



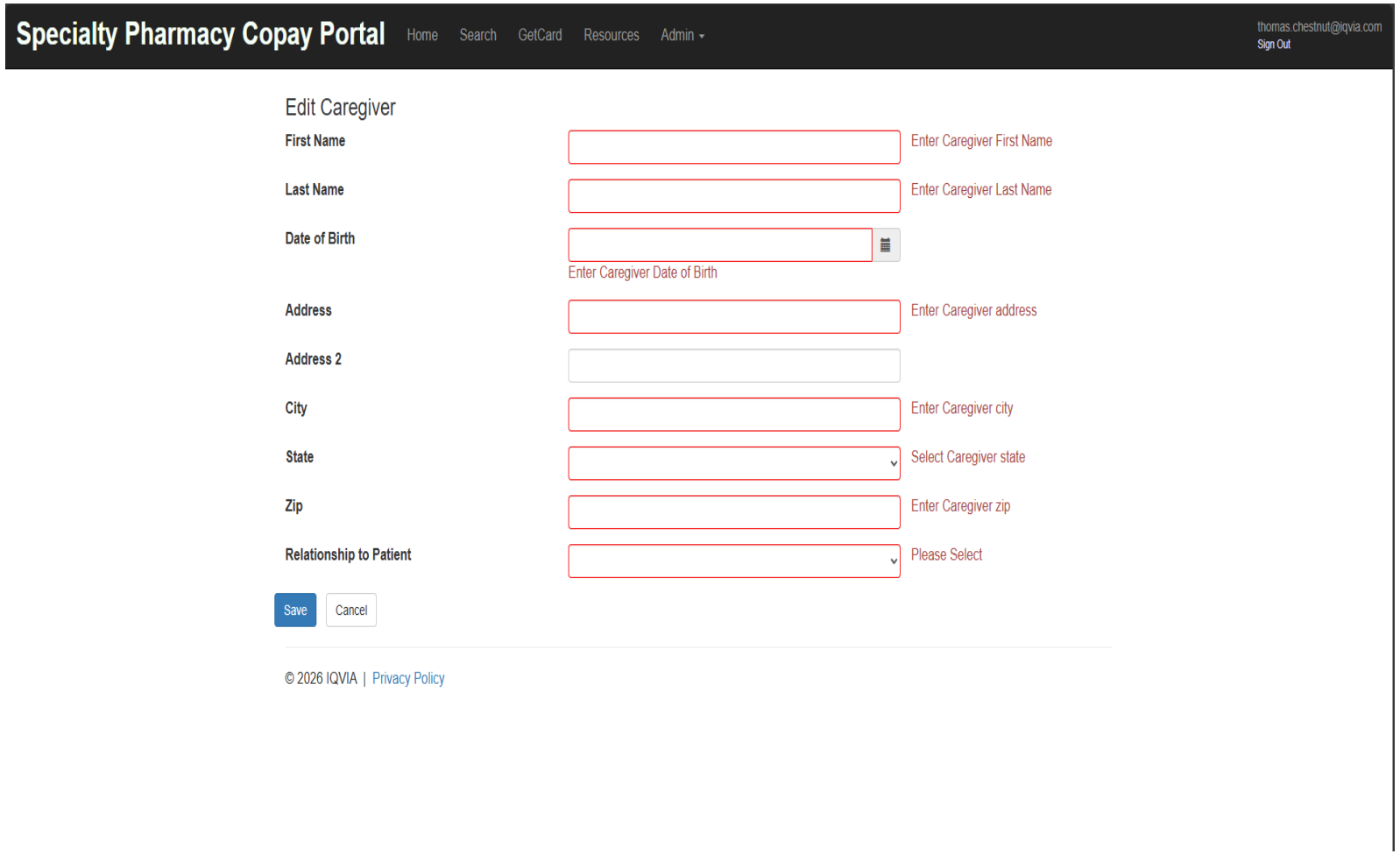
- A pop-up message, which requires the Specialty Pharmacy user to acknowledge before they continue, will be displayed

Patient Search – Details



- Once user selects the patient, they will be redirected to the “Patient Details” page
- Here, they can proceed to submit a new claim as they did during enrollment
- Note: Fields may be edited for any error or change in information
  - “Edit Patient” will allow all fields except Savings Card Group/ID to be edited
  - “Edit HCP/Insurance” will allow all fields to be edited as needed
  - “Edit Caregiver” will allow all fields to be edited as needed
- Claims submission will follow claims submission pathway with document upload (see page 47)

Patient Search – Edit Caregiver Details



Selecting Edit Caregiver opens the Edit Caregiver page.

- Users can update caregiver demographic details, including name, date of birth, address, and relationship to the patient.
- All fields are editable and must pass validation before saving.
- Select Save to apply changes or Cancel to discard updates.

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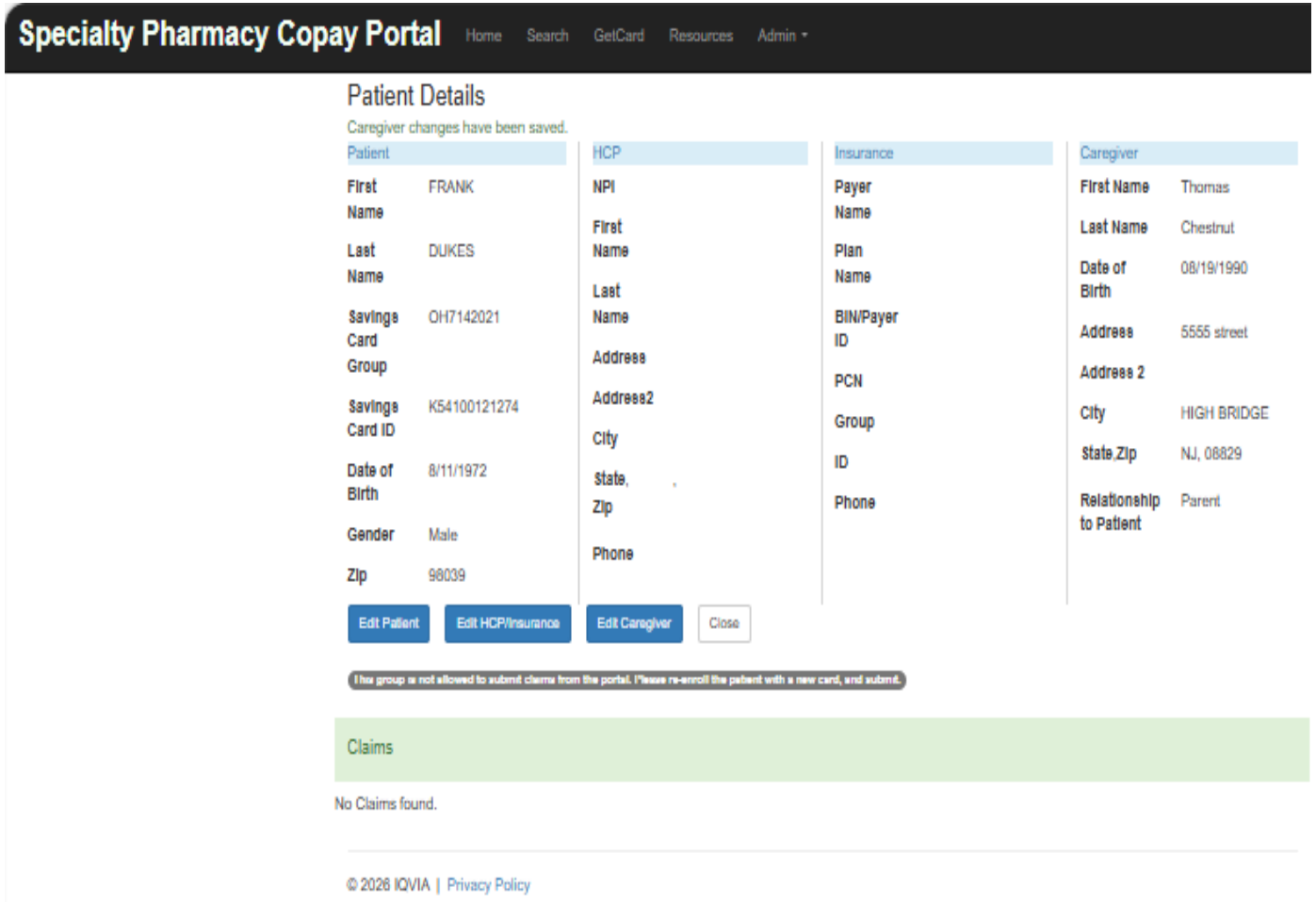
Patient Search – Caregiver Details Saved



After selecting Save, the user is returned to the Patient Details page.

- A confirmation message is displayed indicating that the caregiver changes have been saved successfully, confirming the update to the patient record.

Patient Enrollment

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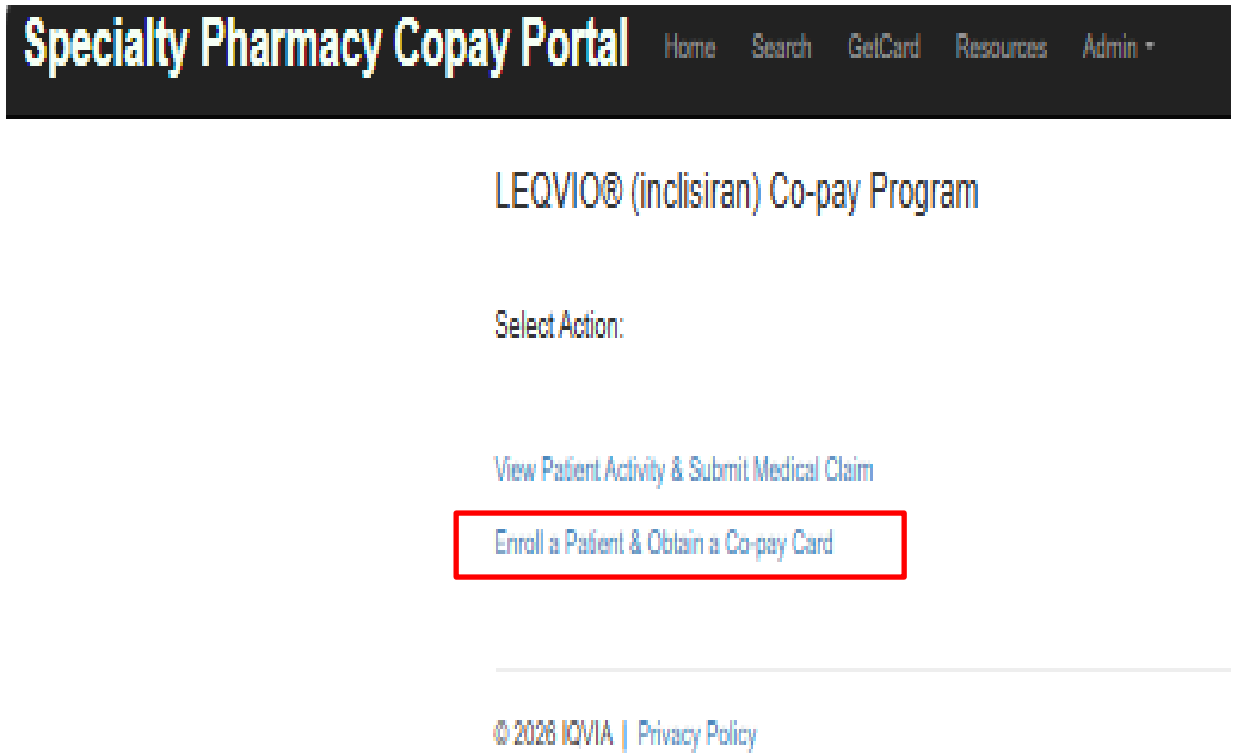
Patient Enrollment

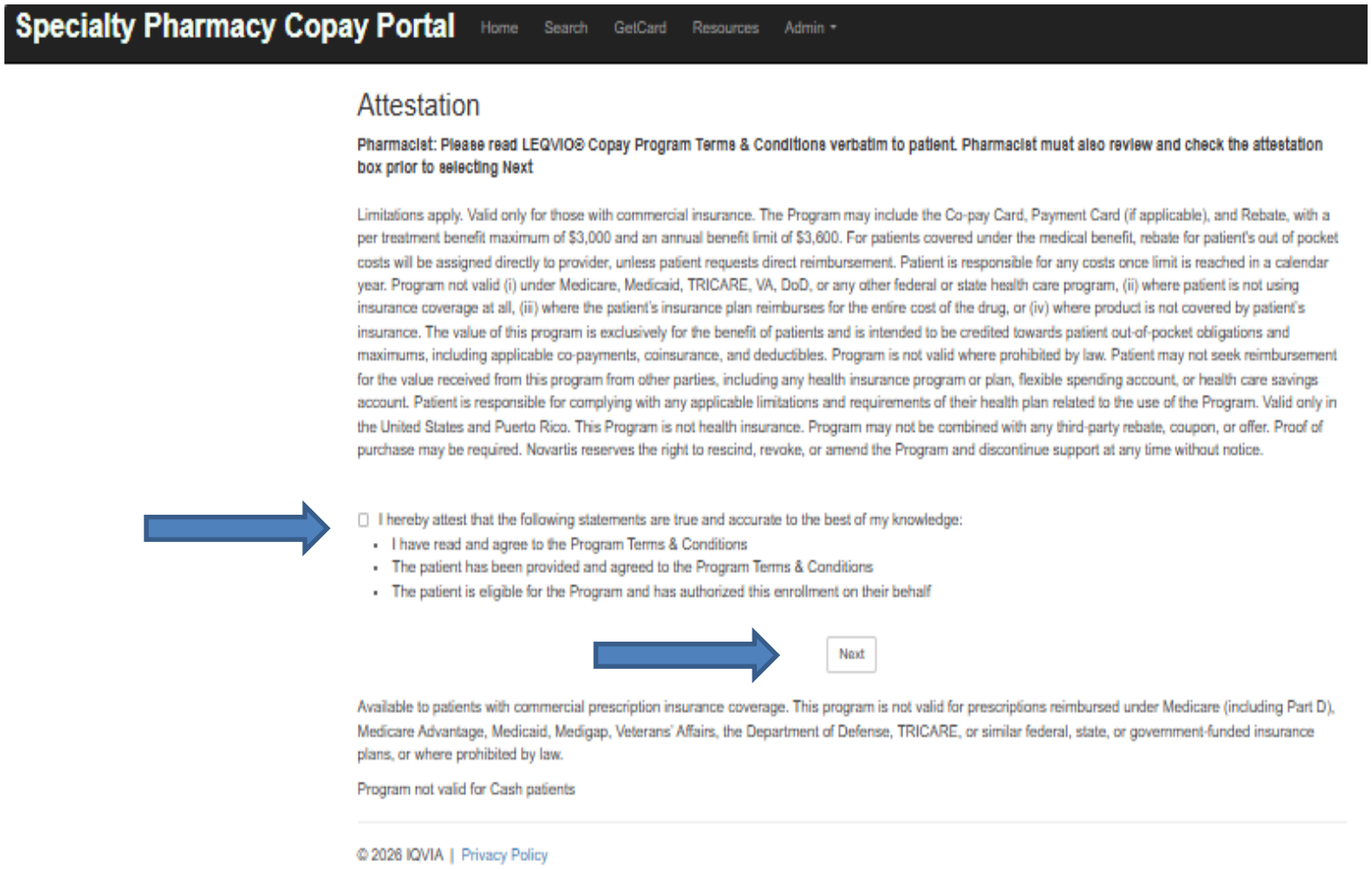


Once the Specialty Pharmacy user logs in, they will have the ability to:

- View Patient Activity & Submit Medical Claim
- Enroll a Patient & Obtain a Co-pay Card

"Enroll a Patient & Obtain a Co-pay Card" selection will be used for all new patients

Patient Enrollment (cont)



- Specialty Pharmacy users will contact patient before enrollment to capture patient attestation

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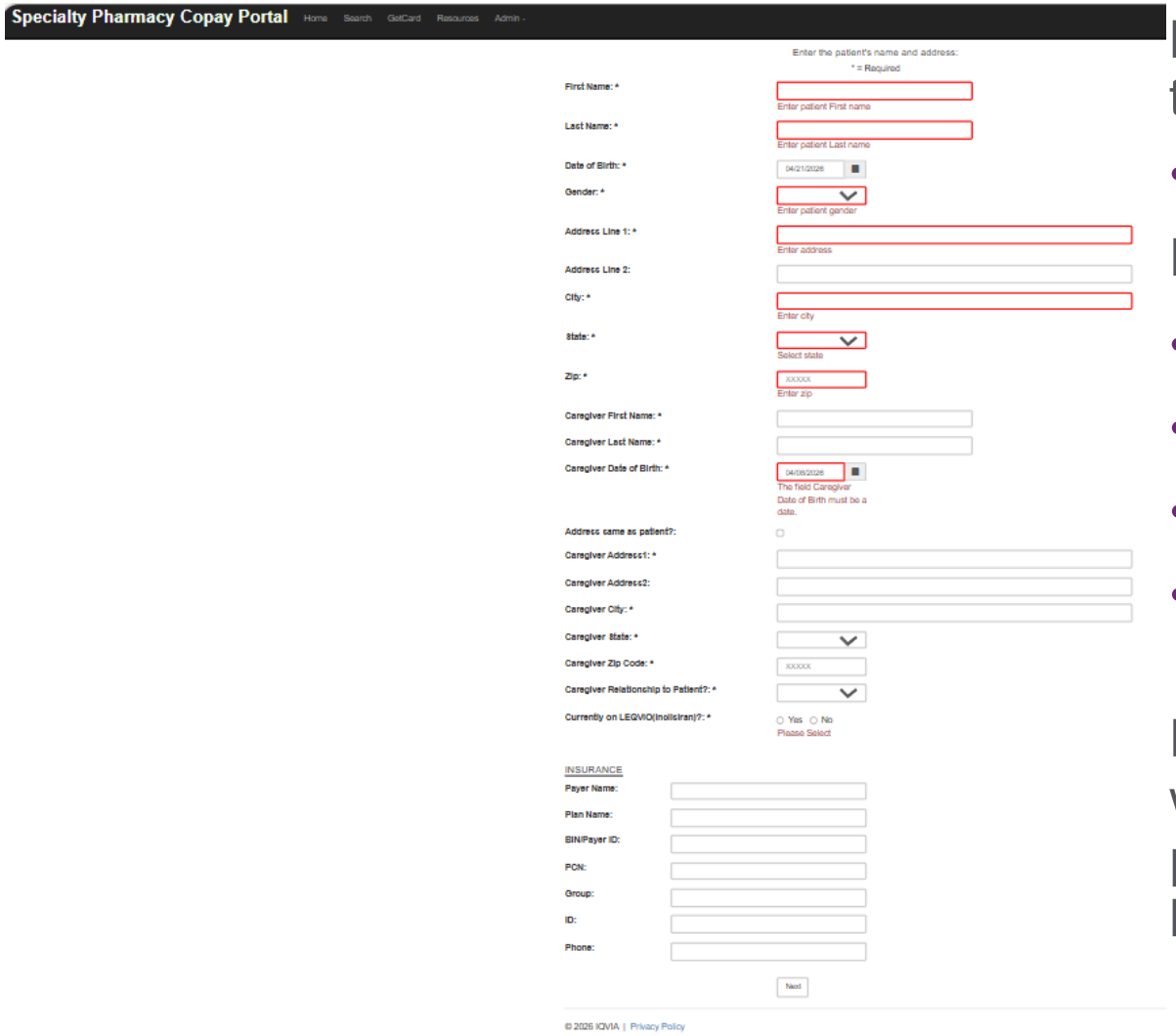
Patient Enrollment (cont)



Patient health information must be entered on this screen prior to clicking “Get a Card”

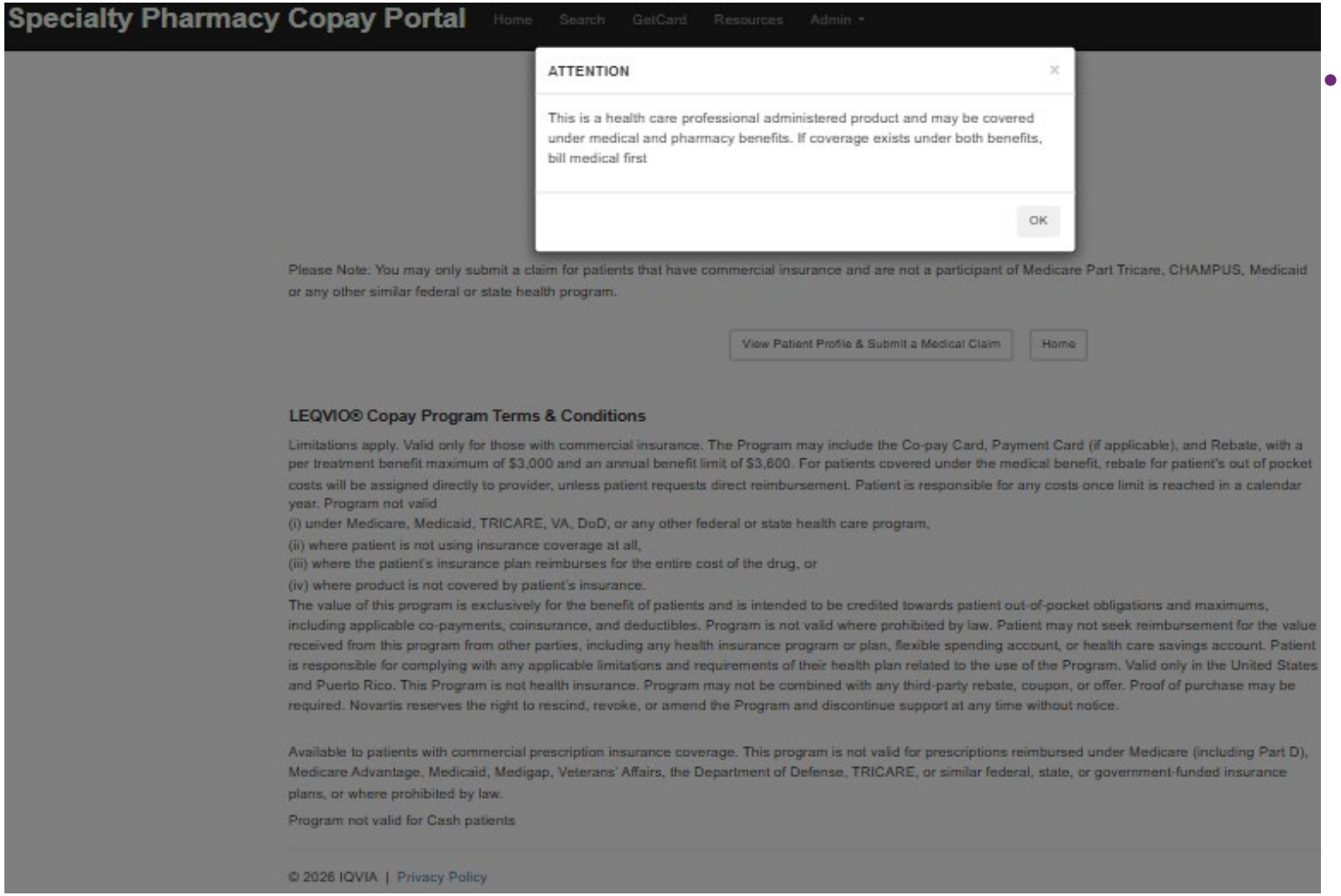
- Fields marked * are required IQVIA

Enrollment validation includes:

- Government Insurance check
- BIN, Group, and Cash
- Discount Cards - Age Validation
- Date of Birth - Age Validation check will occur during claim adjudication

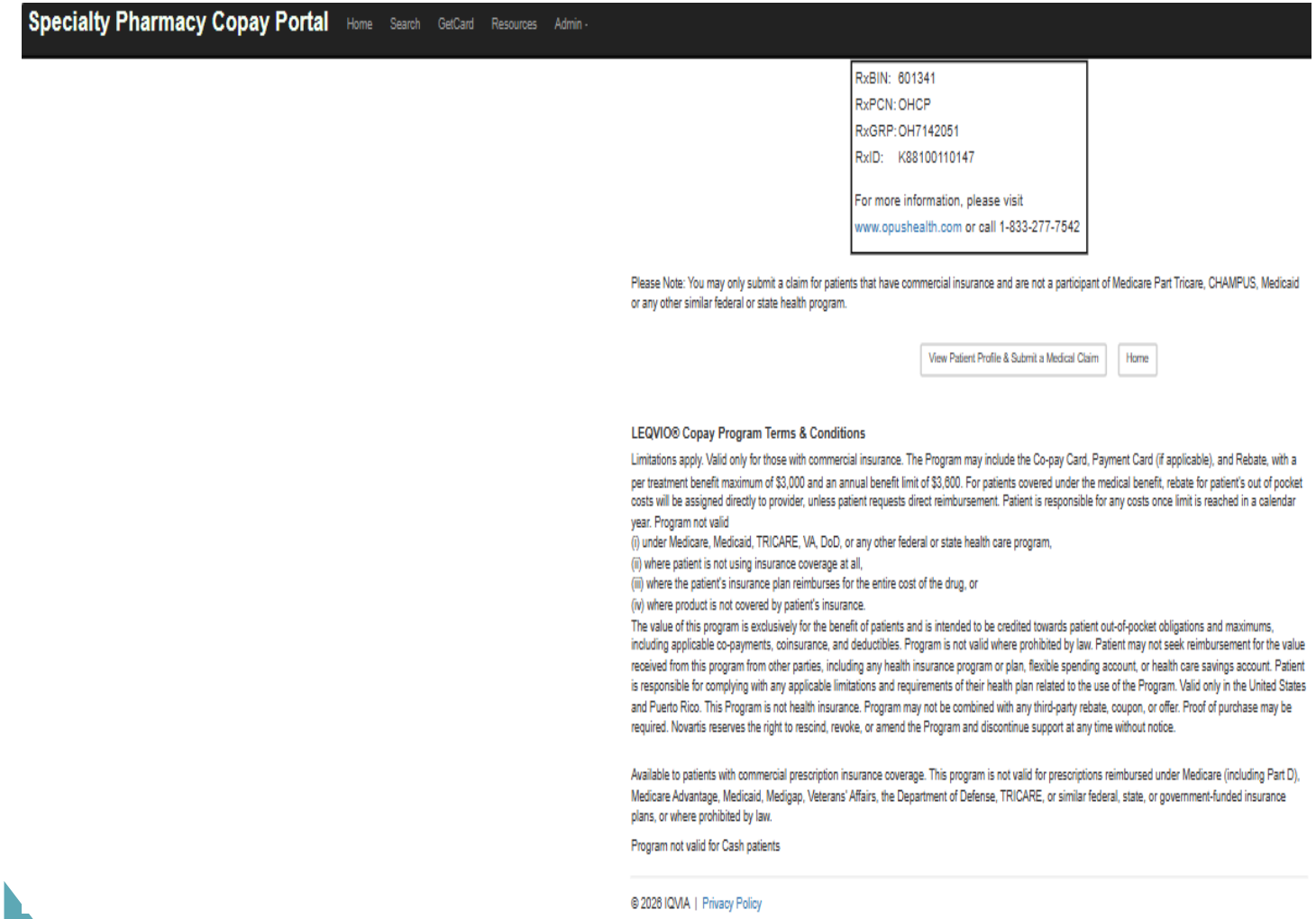
Enrollment will trigger an enrollment letter with co-pay card details containing the program Terms and Conditions, which will be sent to each patient.

Patient Enrollment (cont)



- A pop-up message, which requires the Specialty Pharmacy user to acknowledge before the co-pay card information appears on screen, will be displayed

Patient Enrollment (cont)



- A patient savings co-pay card will generate on screen with the additional options to choose from:
  - View Patient's Profile & Submit a Medical Claim
  - Home
- Specialty Pharmacy user will select "View Patient's Profile & Submit a Medical Claim" to continue to submit a new claim

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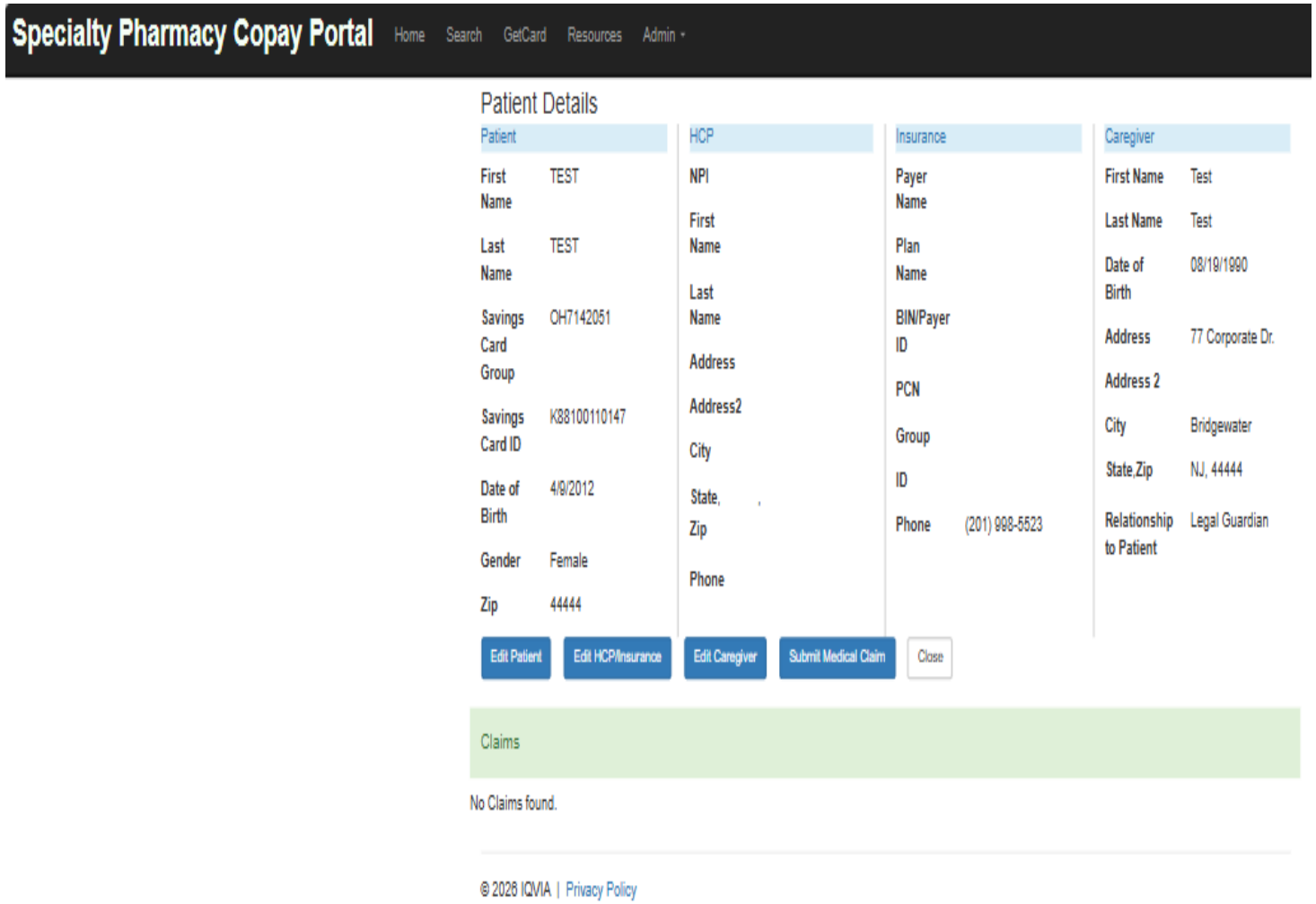
Patient Enrollment (cont)



- Once the co-pay card has populated and the Specialty Pharmacy user selects “View Patient Profile & Submit a Medical Claim,” they will be redirected to the “Patient Details” page
- HCP information will be collected for claims submission

Patient Account

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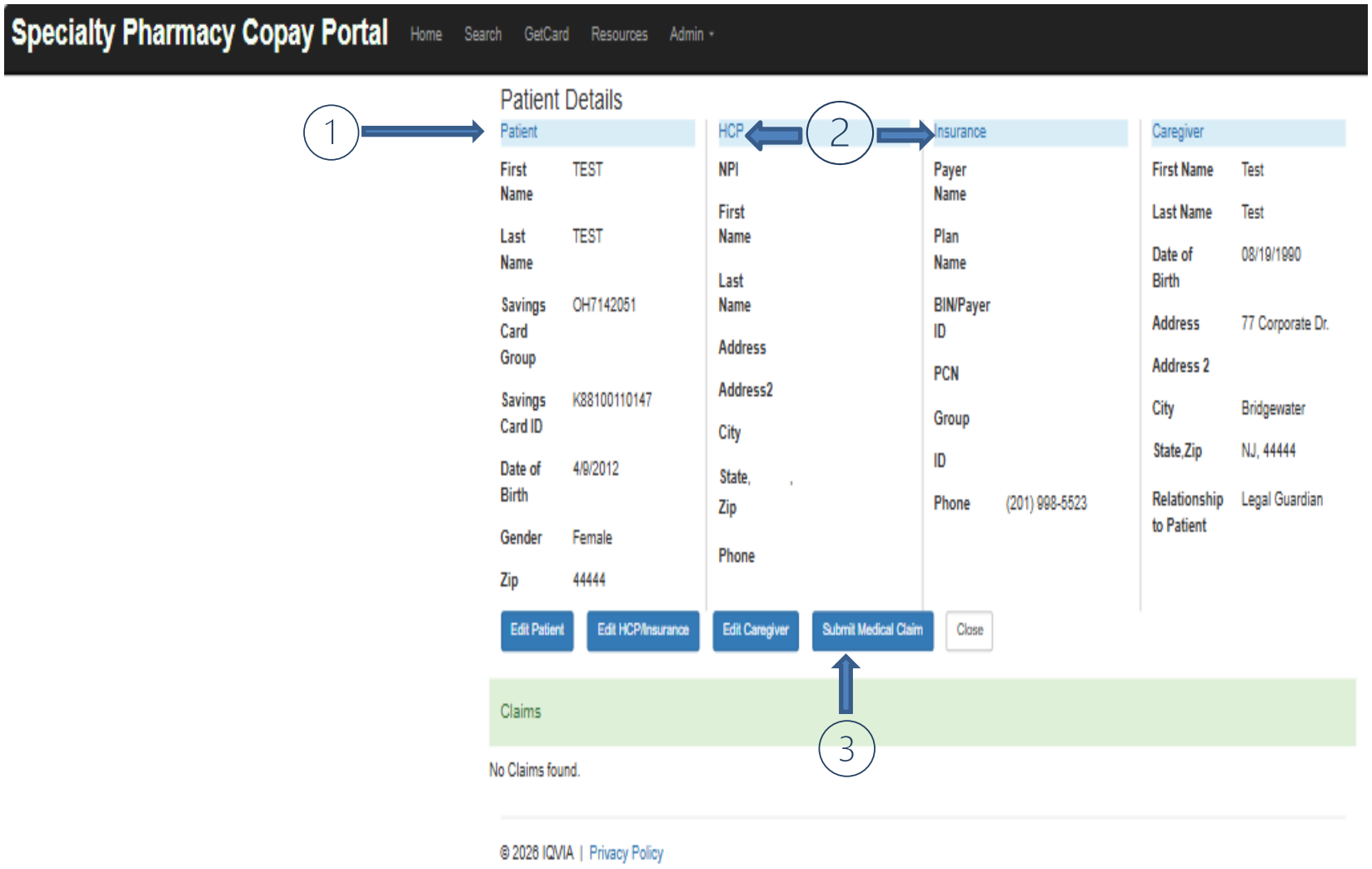
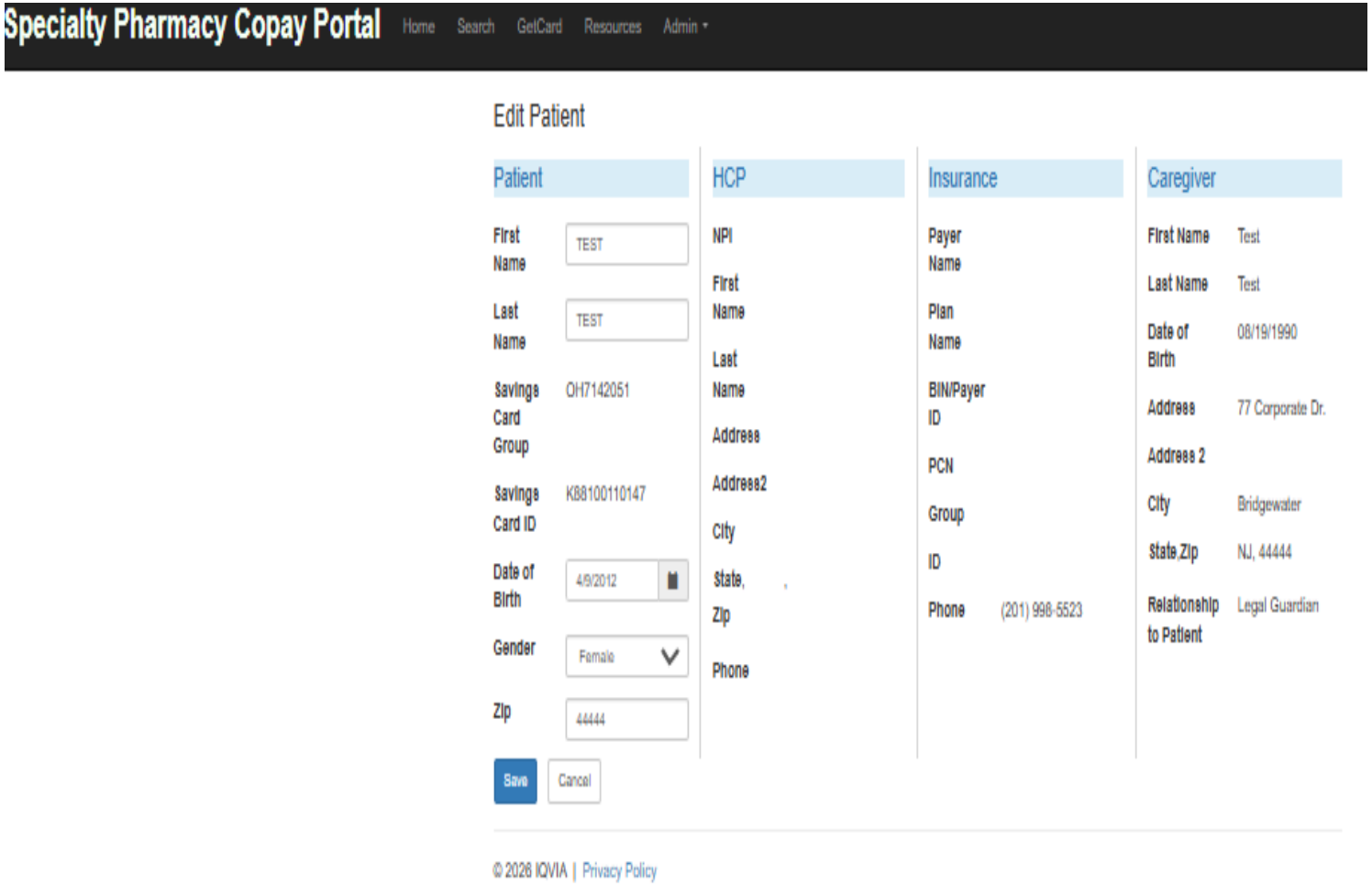
Patient Account



From this screen, you can:

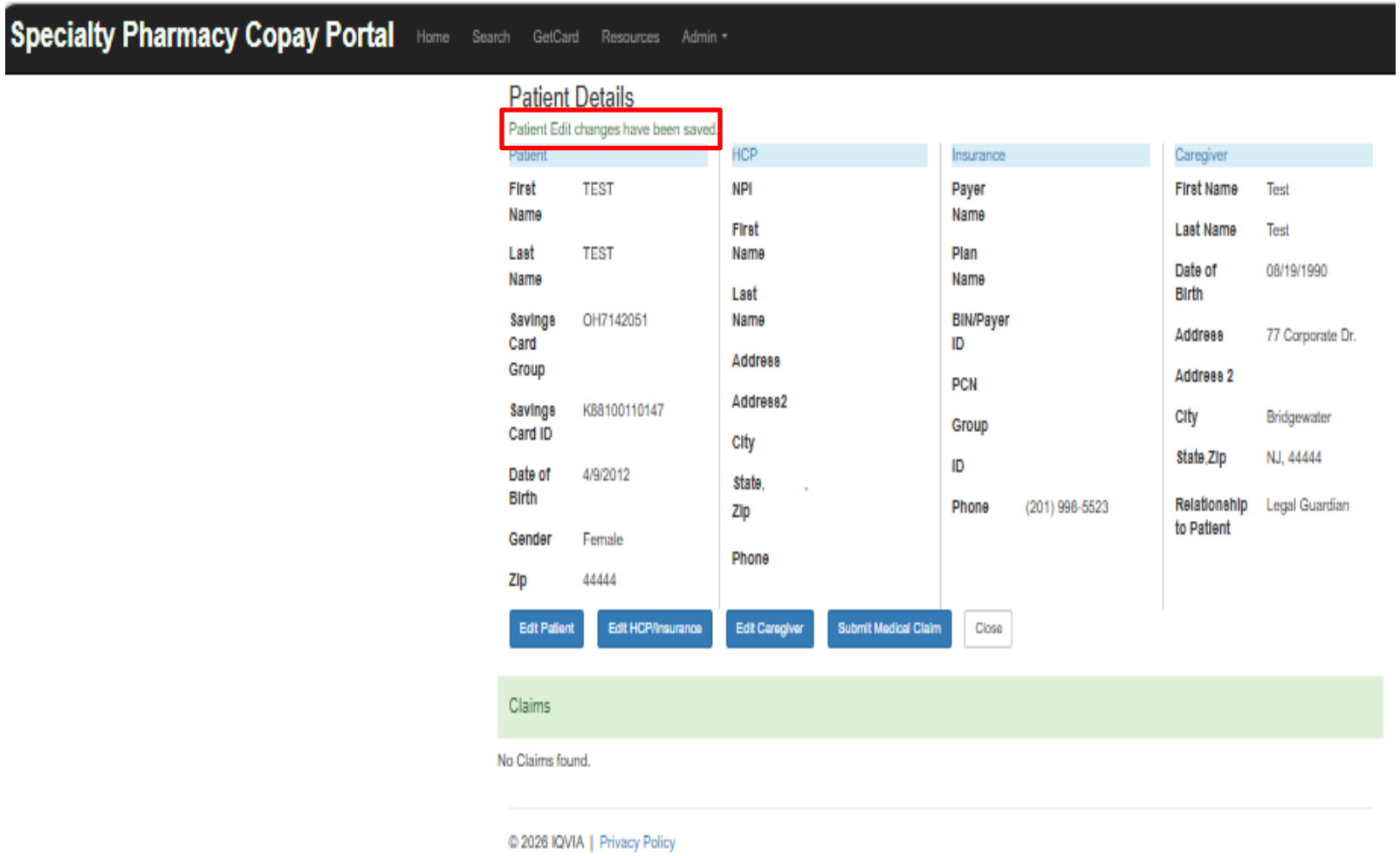
- Edit patient demographics
- Edit HCP and primary insurance information
- Navigate to medical claims submission screen

Edit Patient Information



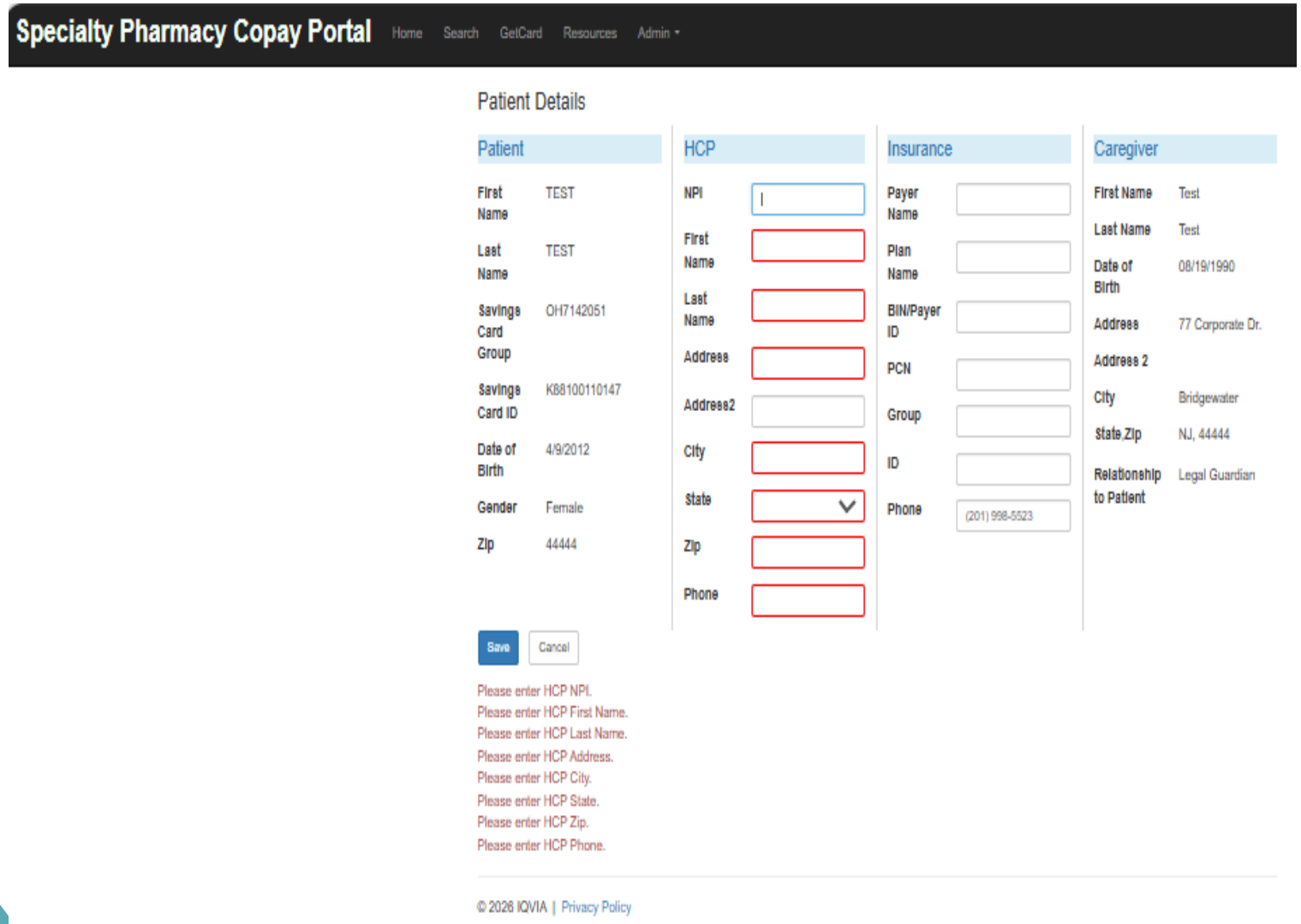
- The Specialty Pharmacy user will select “Edit Patient” to input applicable information for claims submission
- All information fields are mandatory for claims processing
- An error message will populate if all fields are not completed

Edit Patient Information - Saved



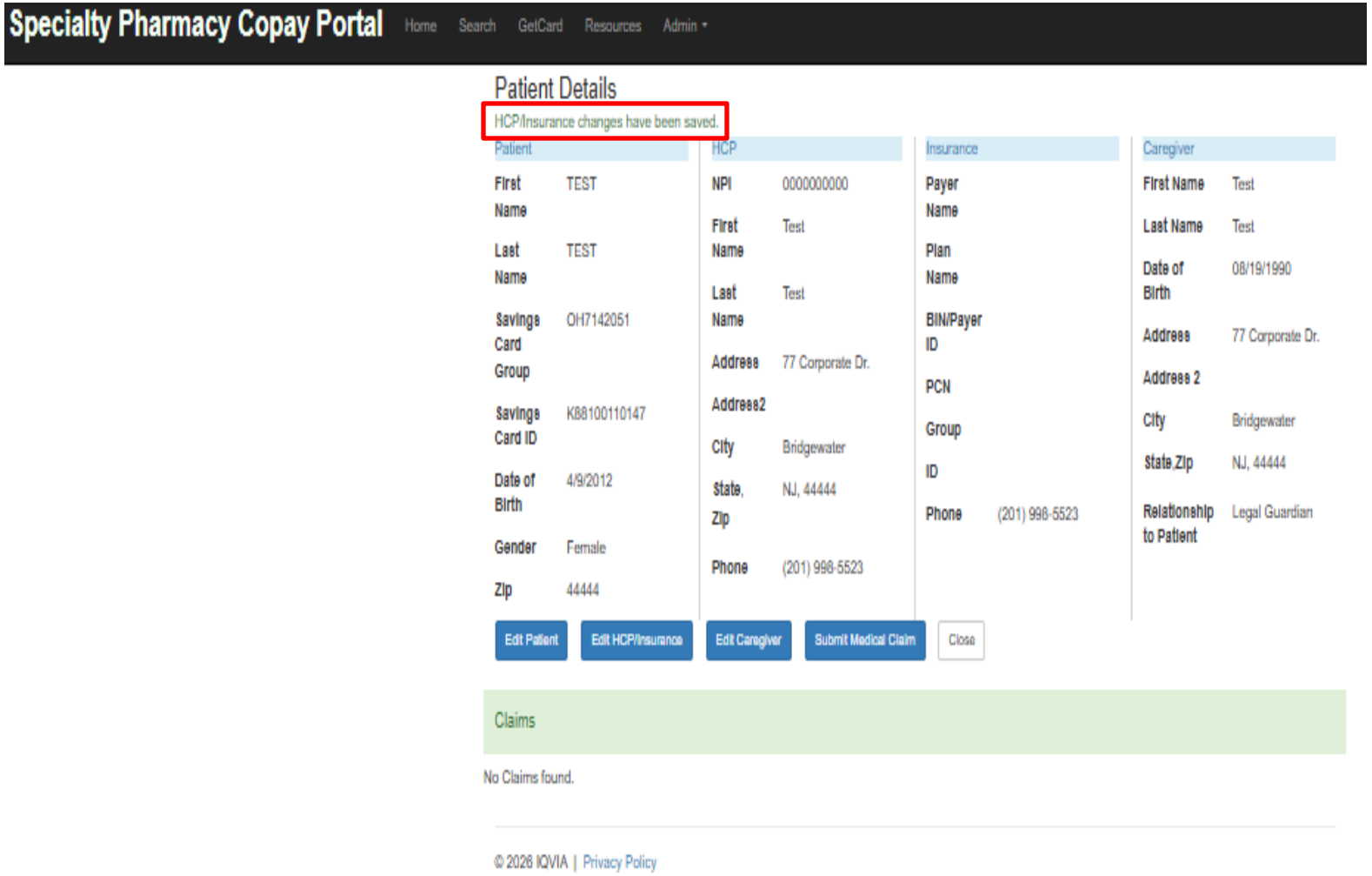
- Upon changes, the Specialty Pharmacy user will see a confirmation message

Edit HCP & Insurance Information



- The Specialty Pharmacy user will select “Edit HCP/Insurance” to input applicable information for claims submission
- All HCP information fields are mandatory for claims processing
- An error message will populate if all fields are not completed

Edit HCP & Insurance Information - Saved



- After submitting changes, the Specialty Pharmacy user will see a confirmation message

Claim Submission

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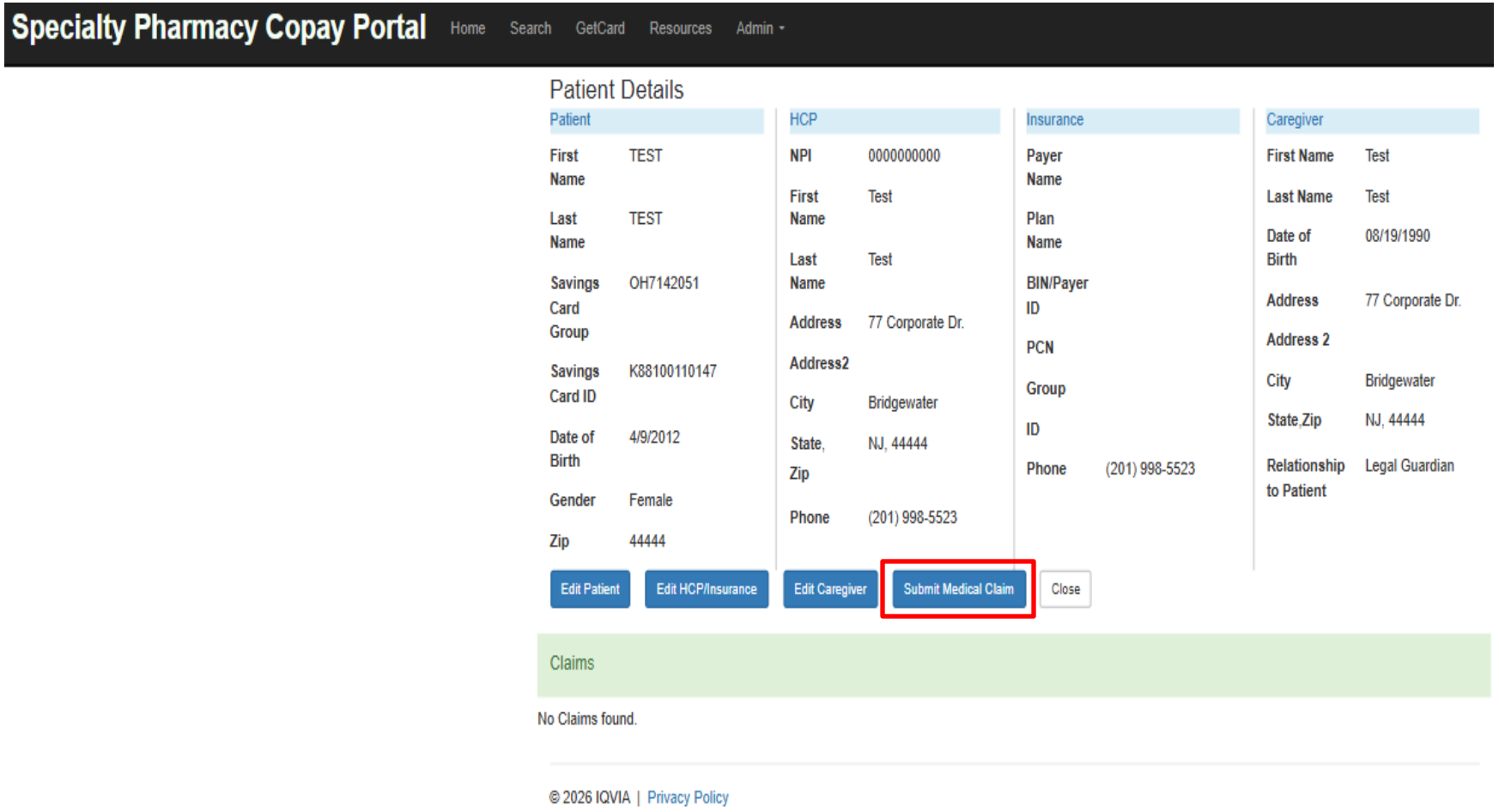
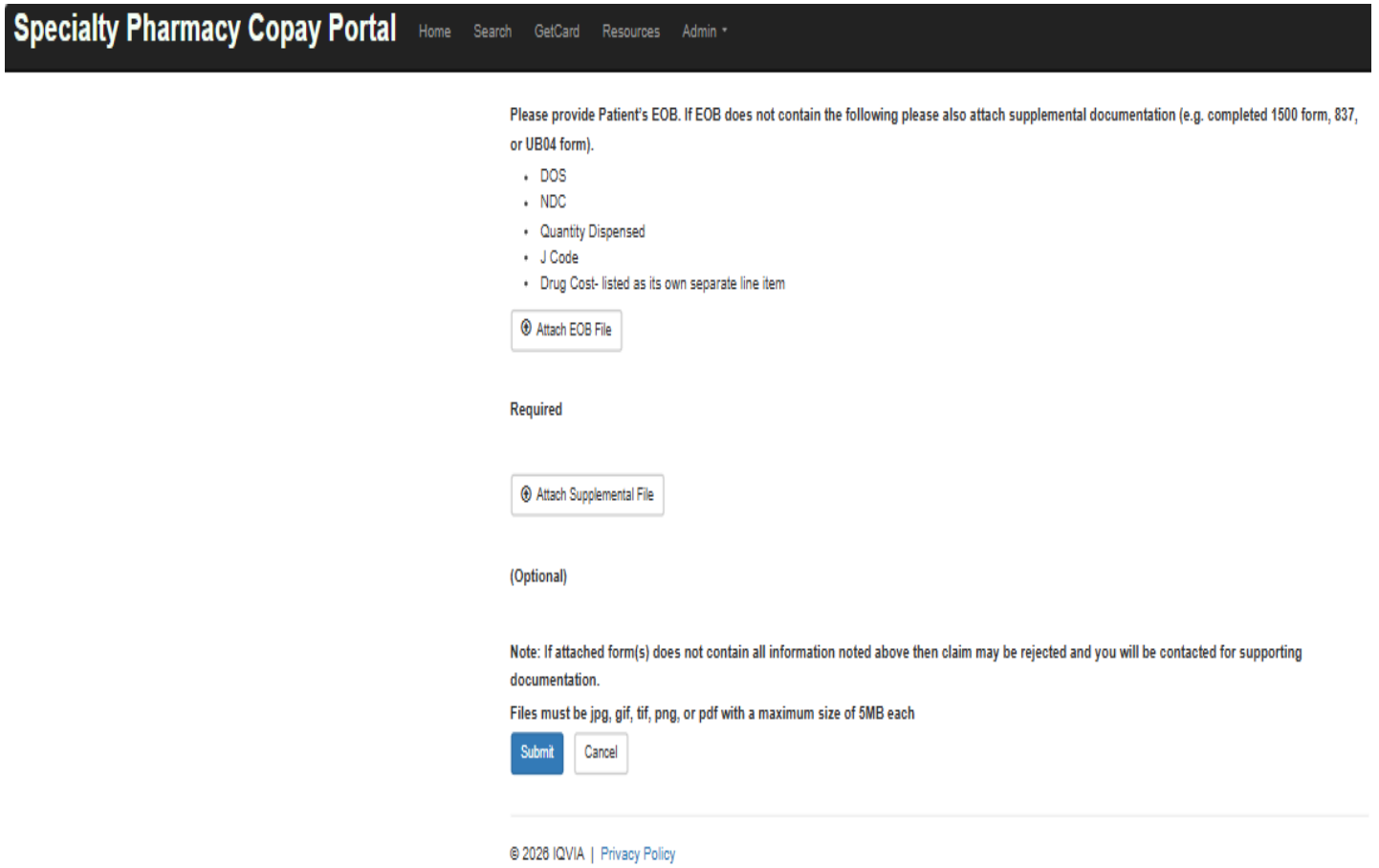
Medical Claim Submission



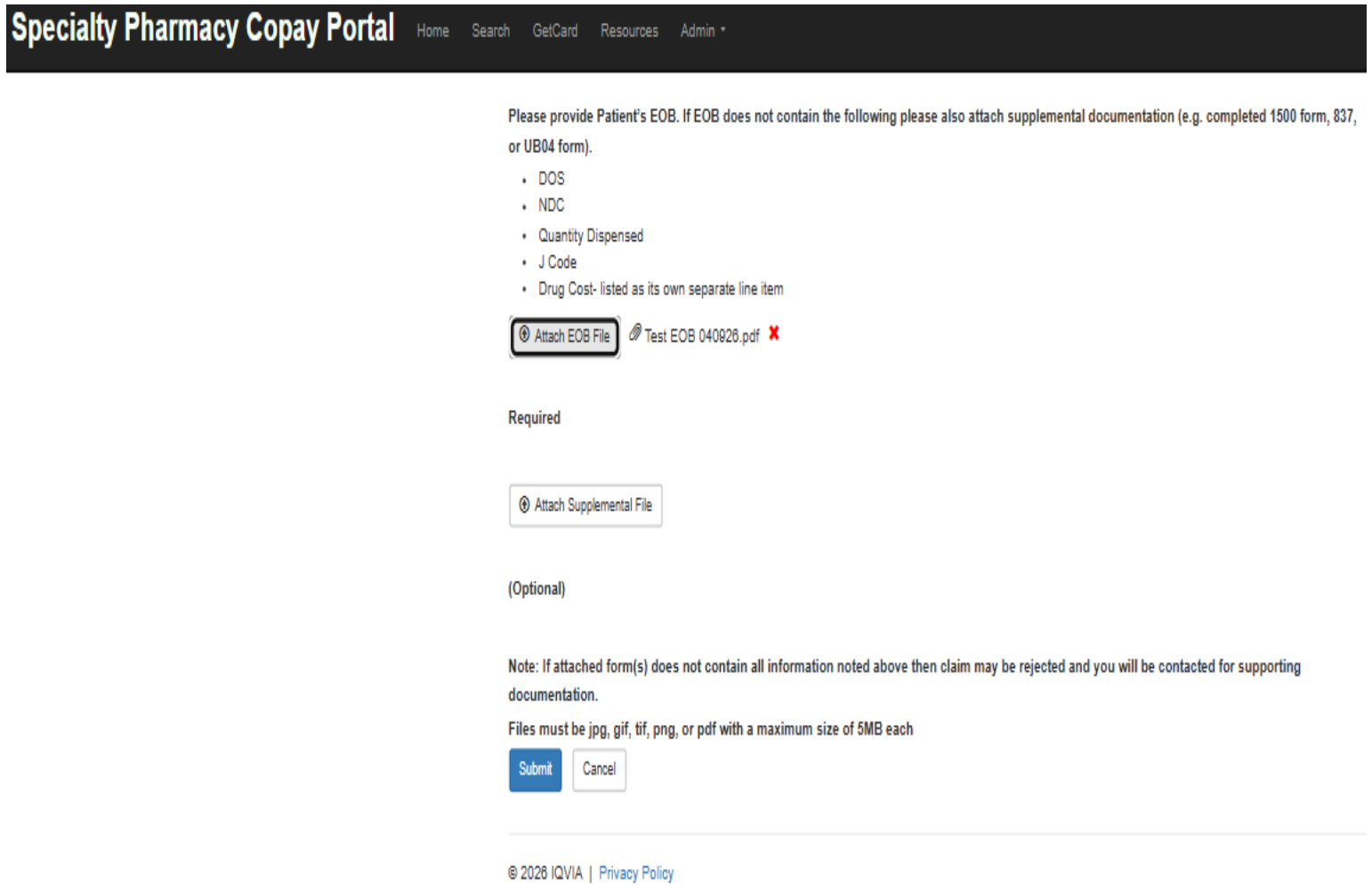
- Specialty Pharmacy can submit medical claims from the “Patient Details” page by clicking “Submit Medical Claim”

Medical Claim Submission (cont)



- Clicking Cancel on this screen will redirect the Specialty Pharmacy user back to the "Patient Details" page (patient, HCP, and insurance information as well as claims history)

Medical Claim Submission (cont)



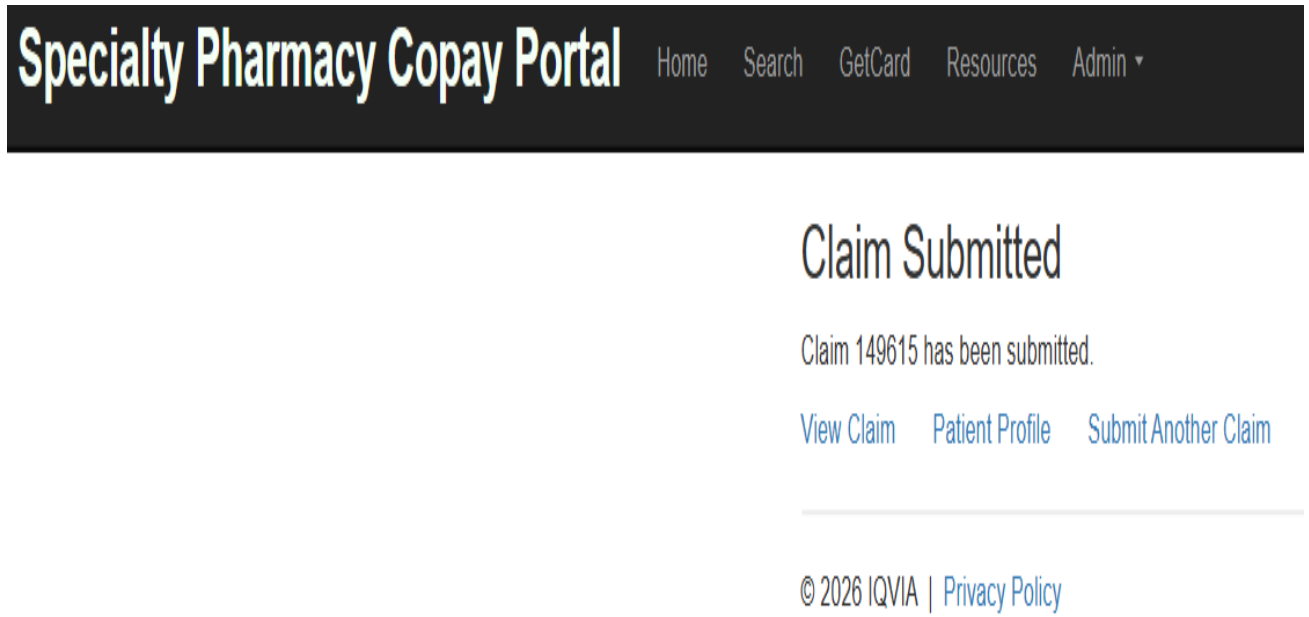
To submit a manual medical claim, attach a copy of the Explanation of Benefits (EOB) and click "Submit." If EOB does not contain the following, please also attach supplemental documentation (eg, completed CMS-1500, 837, or UB-04 form).

A confirmation number will be provided upon submission.

Note: The following fields must be included on the EOB:

- Patient name
- J-Code or drug name
- Date of service

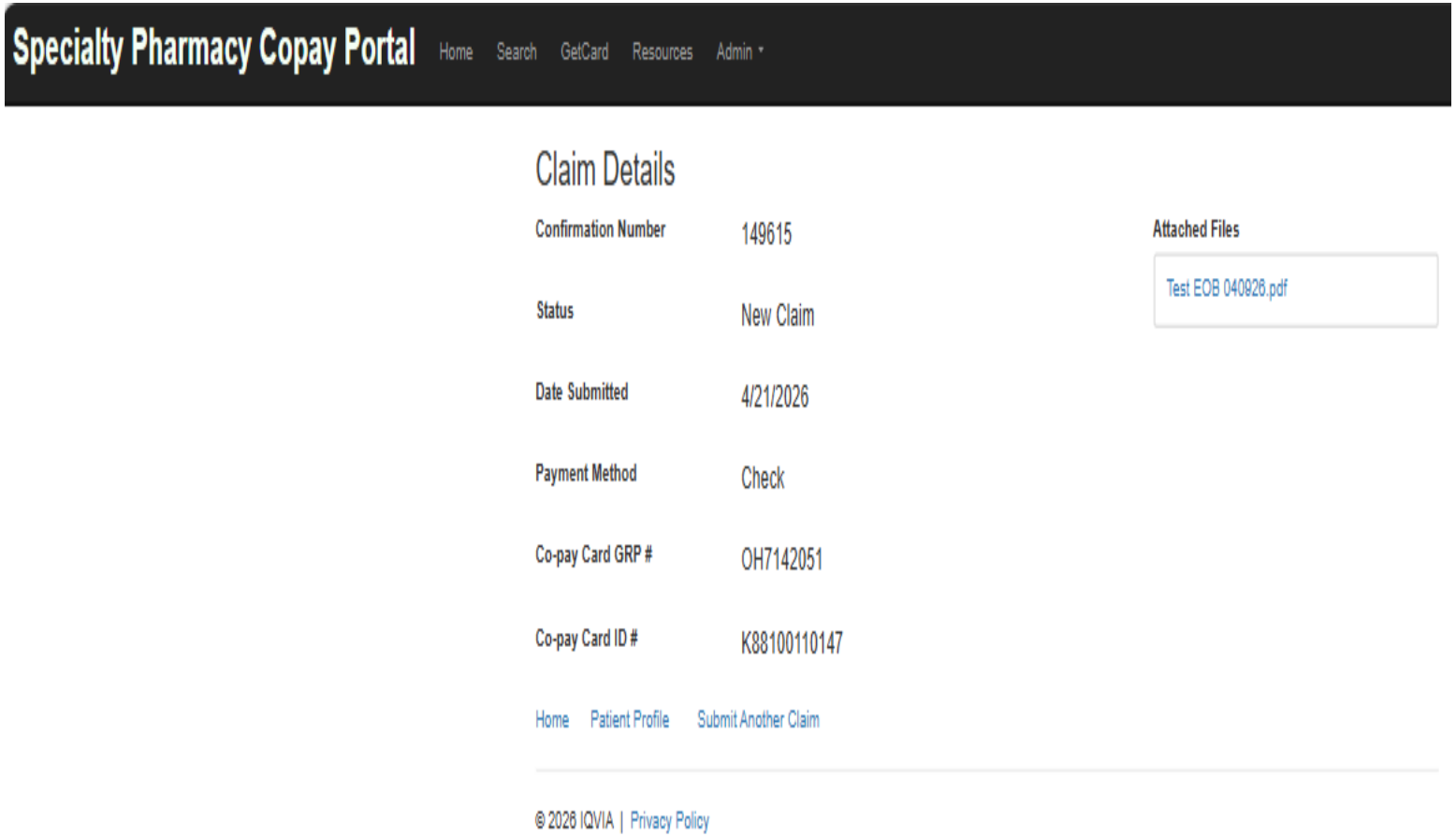
Medical Claim Submission (cont)



Once the user selects “Submit,” a confirmation page will populate. Users will be able to navigate to:

- View Claim
- Patient Profile
- Submit Another Claim

Medical Claim Submission (cont)

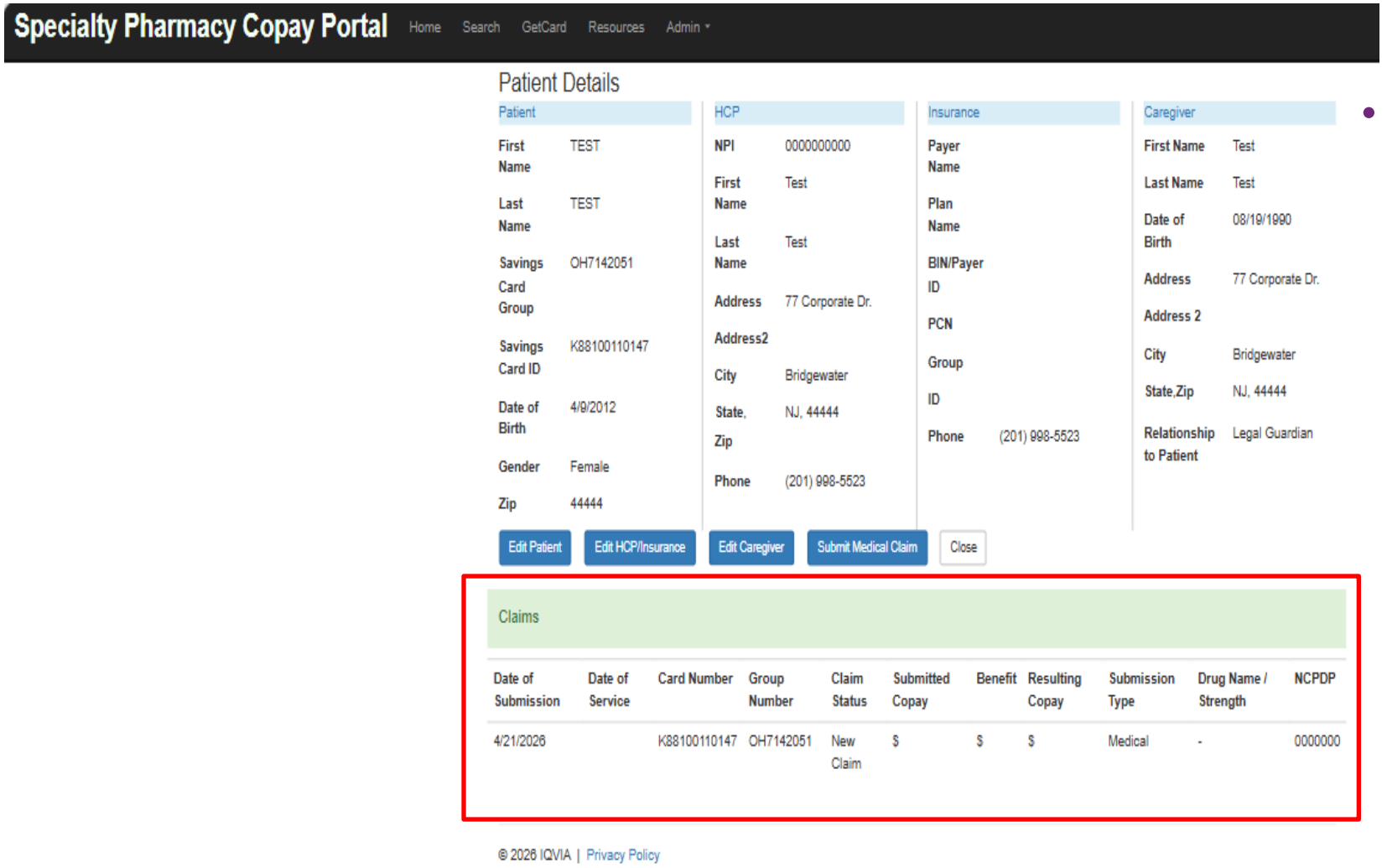


"View Claim" selection will allow the user to see claims data.

From here, the user can navigate:

- Home
- Patient Profile
- Submit Another Claim

Medical Claim Submission (cont)

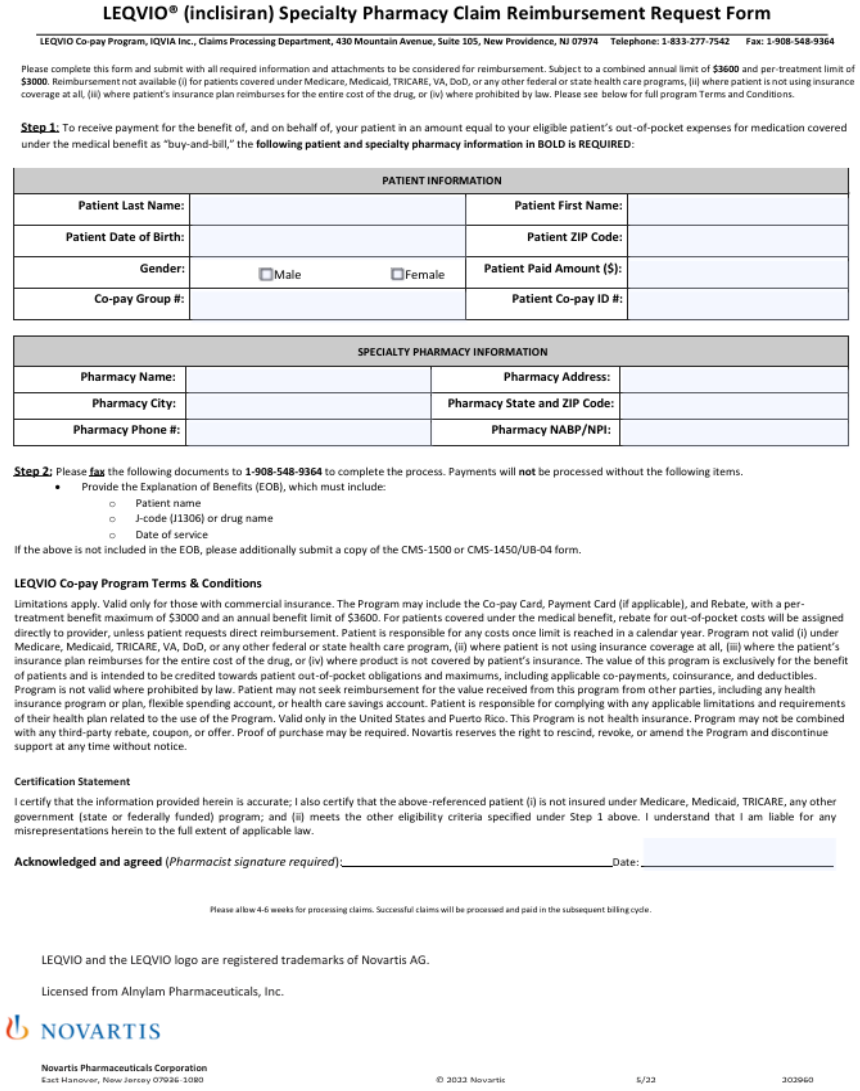


- Claims history will be available in the “Patient Details” screen

Account Management

LEQVIO®
(inclisiran) injection
284 mg/1.5 mL

Specialty Pharmacy Co-pay Portal - Resources Tab



LEQVIO® (inclisiran) Specialty Pharmacy Claim Reimbursement Request Form

LEQVIO Co-pay Program, IQVIA Inc., Claims Processing Department, 430 Mountain Avenue, Suite 105, New Providence, NJ 07974 Telephone: 1-833-277-7542 Fax: 1-908-548-9364

Please complete this form and submit with all required information and attachments to be considered for reimbursement. Subject to a combined annual limit of **$3600** and per-treatment limit of **$3000**. Reimbursement not available (i) for patients covered under Medicare, Medicaid, TRICARE, VA, DoD, or any other federal or state health care programs, (ii) where patient is not using insurance coverage at all, (iii) where patient's insurance plan reimburses for the entire cost of the drug, or (iv) where prohibited by law. Please see below for full program Terms and Conditions.

Step 1: To receive payment for the benefit of, and on behalf of, your patient in an amount equal to your eligible patient's out-of-pocket expenses for medication covered under the medical benefit as "buy-and-bill," the **following patient and specialty pharmacy information in BOLD is REQUIRED**:

PATIENT INFORMATION			
Patient Last Name:		**Patient First Name:**	
Patient Date of Birth:		**Patient ZIP Code:**	
Gender:	☐Male ☐Female	**Patient Paid Amount ($):**	
Co-pay Group #:		**Patient Co-pay ID #:**	

SPECIALTY PHARMACY INFORMATION			
Pharmacy Name:		**Pharmacy Address:**	
Pharmacy City:		**Pharmacy State and ZIP Code:**	
Pharmacy Phone #:		**Pharmacy NABP/NPI:**	

Step 2: Please **fax** the following documents to **1-908-548-9364** to complete the process. Payments will **not** be processed without the following items.

- Provide the Explanation of Benefits (EOB), which must include:
  - Patient name
  - J-code (J1306) or drug name
  - Date of service

If the above is not included in the EOB, please additionally submit a copy of the CMS-1500 or CMS-1450/UB-04 form.

LEQVIO Co-pay Program Terms & Conditions

Limitations apply. Valid only for those with commercial insurance. The Program may include the Co-pay Card, Payment Card (if applicable), and Rebate, with a per-treatment benefit maximum of $3000 and an annual benefit limit of $3600. For patients covered under the medical benefit, rebate for out-of-pocket costs will be assigned directly to provider, unless patient requests direct reimbursement. Patient is responsible for any costs once limit is reached in a calendar year. Program not valid (i) under Medicare, Medicaid, TRICARE, VA, DoD, or any other federal or state health care program, (ii) where patient is not using insurance coverage at all, (iii) where the patient's insurance plan reimburses for the entire cost of the drug, or (iv) where product is not covered by patient's insurance. The value of this program is exclusively for the benefit of patients and is intended to be credited towards patient out-of-pocket obligations and maximums, including applicable co-payments, coinsurance, and deductibles. Program is not valid where prohibited by law. Patient may not seek reimbursement for the value received from this program from other parties, including any health insurance program or plan, flexible spending account, or health care savings account. Patient is responsible for complying with any applicable limitations and requirements of their health plan related to the use of the Program. Valid only in the United States and Puerto Rico. This Program is not health insurance. Program may not be combined with any third-party rebate, coupon, or offer. Proof of purchase may be required. Novartis reserves the right to rescind, revoke, or amend the Program and discontinue support at any time without notice.

Certification Statement

I certify that the information provided herein is accurate; I also certify that the above-referenced patient (i) is not insured under Medicare, Medicaid, TRICARE, any other government (state or federally funded) program; and (ii) meets the other eligibility criteria specified under Step 1 above. I understand that I am liable for any misrepresentations herein to the full extent of applicable law.

Acknowledged and agreed (*Pharmacist signature required*):_____ Date:_____

Please allow 4-6 weeks for processing claims. Successful claims will be processed and paid in the subsequent billing cycle.

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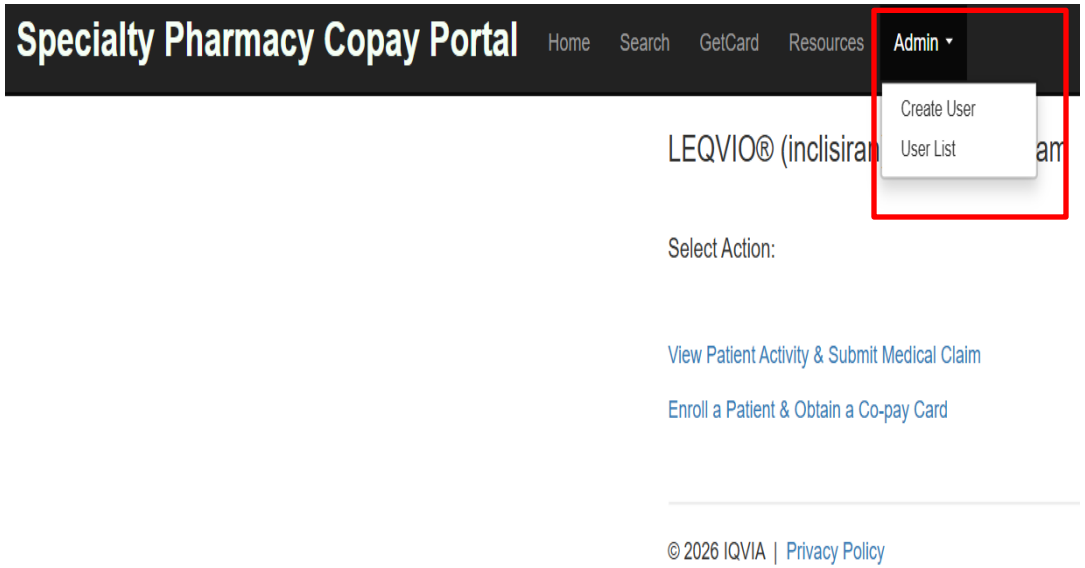
By clicking the Resources Tab option on the homepage, the LEQVIO Specialty Pharmacy Claim Reimbursement Request Form will come up, also available here.

Admin Tab


Specialty Pharmacy Copay Portal
Home
Search
GetCard
Resources
Admin
Create User
User List
LEQVIO® (inclisiran
Select Action:
View Patient Activity & Submit Medical Claim
Enroll a Patient & Obtain a Co-pay Card
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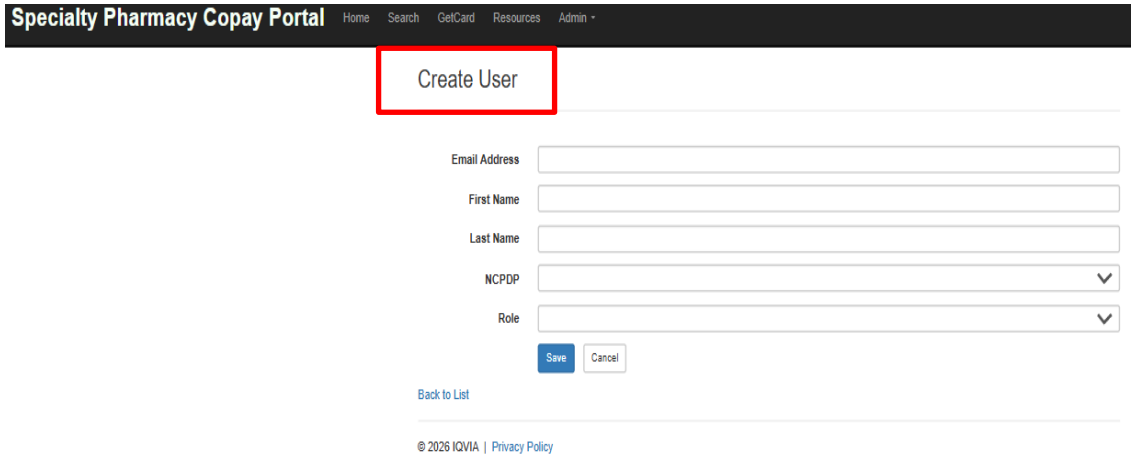
Specialty Pharmacy Copay Portal
Home
Search
GetCard
Resources
Admin
Create User
Email Address
First Name
Last Name
NCPDP
Role
Save
Cancel
Back to List
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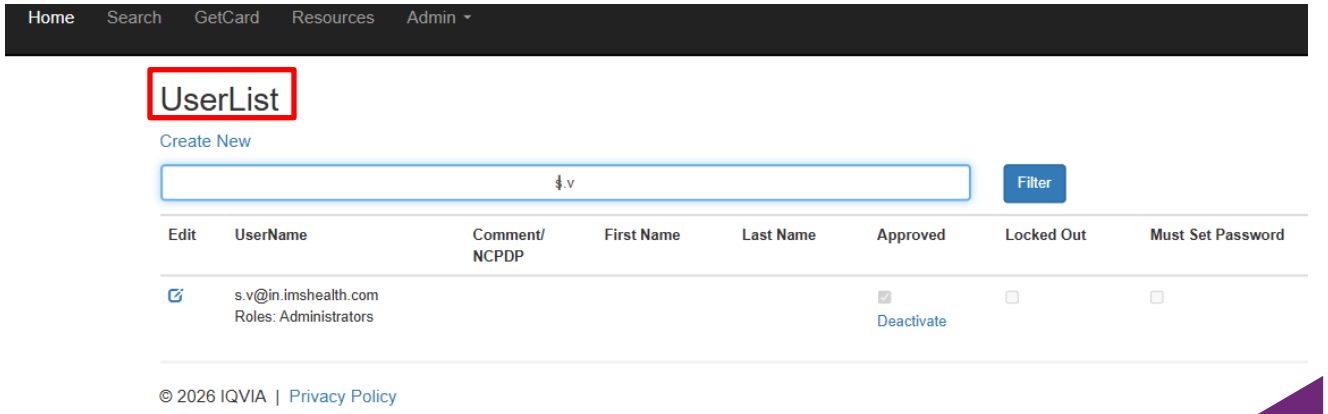
Home
Search
GetCard
Resources
Admin
UserList
Create New
Filter
Edit
UserName
Comment/ NCPDP
First Name
Last Name
Approved
Locked Out
Must Set Password
s.v@in.imshealth.com
Roles: Administrators
Deactivate
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Thank you for using the LEQVIO® Specialty Pharmacy Portal

You can now:

- Enroll a patient and obtain a co-pay card for pharmacy claims adjudication
- View patient claims activity and benefit amount
- Add/edit patient demographic information
- Add/edit patient insurance information
- Submit a medical claim to IQVIA for claims adjudication

Remember to bookmark the portal for future use: https://spcopayportal.opushealth.com

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FA-11676340